

VILLAGE OF MARYVILLE
BUILDING & ZONING
BUILDING PERMIT INFORMATION SHEET

Downloaded forms can be filled in using Microsoft Word©, printed, signed and submitted with accompanying documentation as noted to Kevin Flaughter, Building and Zoning Administrator, Maryville Village Hall, 2520 North Center, Maryville, Illinois

1. A COPY OF THE RECORDED DEED MUST ACCOMPANY THIS APPLICATION.
2. A BUILDING PERMIT APPLICATION MUST BE COMPLETED THAT INCLUDES INFORMATION REGARDING THE PROPOSED PROJECT. INFORMATION REQUIRED INCLUDES:
 - PERMANENT PARCEL I.D. NUMBER
 - OWNER'S NAME, ADDRESS AND PHONE NUMBER
 - CONTRACTOR'S NAME ADDRESS AND PHONE NUMBER
 - LICENSE NUMBERS FOR THE PLUMBER AND ROOFER
 - NAMES OF THE UTILITY COMPANIES
3. A FLOOR PLAN MUST BE SUBMITTED INDICATING THE DIMENSIONS AND THE LOCATION OF DOORS AND WINDOWS.
4. A PLOT PLAN MUST BE PROVIDED INDICATING THE PRECISE DIMENSIONS OF THE PROPERTY AND THE APPROXIMATE LOCATION OF EXISTING STRUCTURES AND PROPOSED STRUCTURES. IT IS THE OWNERS RESPONSIBILITY TO VERIFY EXACT PROPERTY LINES DURING CONSTRUCTION TO ASSURE THAT SET BACK REQUIREMENTS ARE MET. THE PLAN MUST ALSO INCLUDE AN EROSION CONTROL PLAN FOR THE PROPERTY.
5. IF THIS APPLICATION IS FOR A COMMERCIAL / INDUSTRIAL STRUCTURE, THEN TWO SETS OF PLANS AND SPECIFICATIONS PREPARED BY AN ARCHITECT THAT IS LICENSED AND REGISTERED IN THE STATE OF ILLINOIS MUST ACCOMPANY THIS APPLICATION. SPECIFICATION DOCUMENTS FOR COMMERCIAL / INDUSTRIAL BUILDING ALSO MUST HAVE THE SEAL OF AN ARCHITECT THAT IS LICENSED AND REGISTERED IN THE STATE OF ILLINOIS OR A STRUCTURAL ENGINEER THAT IS LICENSED AND REGISTERED IN THE STATE OF ILLINOIS. RESIDENTIAL BUILDINGS DO NOT REQUIRE A SEAL.
6. BUILDING REQUIREMENTS:
 - A. BUILDING CODE - MARYVILLE HAS ADOPTED THE INTERNATIONAL BUILDING CODE, 2003 EDITION. THE CODE AS WELL AS ALL OF ITS REFERENCED SUPPLEMENTAL CODES SHALL BE UTILIZED FOR ALL BUILDING.
 - B. ELECTRICAL - NATIONAL ELECTRICAL CODE, NFPA 70 SHALL BE FOLLOWED
 - C. PLUMBING - STATE OF ILLINOIS REQUIRES THAT THE LATEST PLUMBING CODE BE COMPLIED WITH, LATEST ADOPTED EDITION.
7. INSPECTIONS - THERE IS A SEQUENCE OF INSPECTIONS AS LISTED ON THE AUTHORIZATION SHEET THAT MUST BE FOLLOWED. EVERYONE IS URGED TO READ THE AUTHORIZATION SHEET AND FOLLOW IT EXACTLY.

NOTE: INSTALLATION OF A PRIVATE SEWAGE DISPOSAL SYSTEM REQUIRES A PERMIT FROM MADISON COUNTY.

VILLAGE OF MARYVILLE

BUILDING PERMIT APPLICATION

PERMIT # _____ DATE _____

ZONING _____

TYPE OF IMPROVEMENT _____

COST OF IMPROVEMENT _____ VALUATION _____

LOCATION: LOT # _____

SUBDIVISION _____

911 ADDRESS _____

PARCEL ID # _____

UTILITY COMPANY: GAS _____ ELECTRIC _____

OWNER _____ GEN. CONTRACTOR _____

ADDRESS _____ ADDRESS _____

CITY _____ CITY _____

PHONE _____ PHONE _____

PLUMBER _____ LICENSE # _____

ROOFER _____ LICENSE # _____

ELECTRICIAN _____

OFFICE USE ONLY

PERMIT FEE _____ ADDITION FEE _____

ELECTRICAL FEE _____ ACCESSORY FEE _____

PLUMBING FEE _____ CERT. OF OCCUPANCY _____

REPAIR & ALTERATION _____ DRIVEWAY FEE _____

TOTAL _____

A FINAL INSPECTION AND A CERTIFICATE OF OCCUPANCY MUST BE ISSUED BY THIS DEPARTMENT BEFORE THIS STRUCTURE CAN BE USED OR OCCUPIED. I/WE WILL AGREE THAT ALL WORK PERFORMED UNDER THIS PERMIT WILL BE IN ACCORDANCE WITH THE VILLAGE OF MARYVILLE BUILDING CODE AND / OR ZONING ORDINANCE.

SIGNATURE OF APPLICANT _____
OR AUTHORIZED AGENT

- PLOT PLAN:
- A) DRAW PROPERTY AND MARK EXACT DIMENSIONS
 - B) LOCATE BUILDINGS AND SHOW DISTANCES FROM PROPERTY LINES
 - C) LOCATE WELL, SEWAGE DISPOSAL SYSTEM AND ALL ROADS
 - D) INDICATE NORTH
 - E) SHOW EROSION CONTROL PLAN

- FLOOR PLAN:
- A) INDICATE ROOM ARRANGEMENT, SIZE OF ROOMS
 - B) SHOW LOCATIONS OF DOORS AND WINDOWS

1ST FLOOR SQ FT _____ 2ND FLOOR SQ FT _____
GARAGE SQ FT _____ BASEMENT SQ FT _____

TOTAL SQ FT _____

SPECIFICATION SHEET

Roof Covering _____
 Roof Sheathing _____
 Roof Slope _____
 Sheathing Paper _____
 Roof Rafters @ _____ CENTERS _____
 Ceiling Joists @ _____ CENTERS _____
 DOUBLE PLATE _____

Interior Wall and Ceiling Finish _____
 Wall Studs @ _____ CENTERS _____
 Wall Boxing _____
 Sheathing Paper _____
 Exterior Wall Finish _____
 Wall Bracing and Headers _____

TYPE OF PLUMBING MATERIAL

Copper K _____ L _____ M _____
 Cast Iron Standard _____ Industrial _____
 Plastic ABS _____ PVC _____ CPVC _____
 Lead _____

Combination sub-floor and finish floor 3/4" T & G Plywood
 underlayment
 Floor Joists (Maximum spans are as shown unless stress rated
 material is used) Check what applies

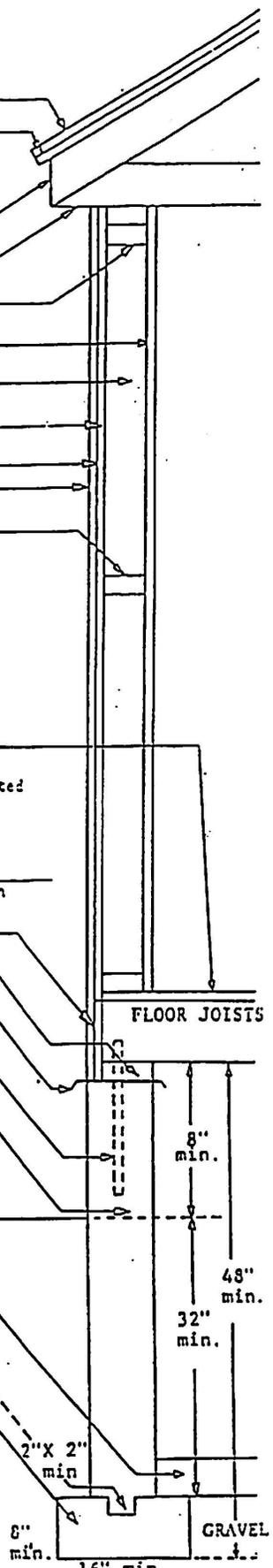
2x8 _____	2x10 _____	2x12 _____
12' 2" span	15' 6" span	18' 8" span
all on 16" centers		

Place _____
 Termite Shield (Metal) _____
 Anchor bolts 1/2" @ 8' centers _____
 Foundation _____
 Water Proofing _____
 Foundation Frost Line Depth Min. 32" Plus Footings _____
 Crawl Space _____
 Concrete Floor _____
 Footings _____

NOTE: 1/2" Dowel Bars may be used in lieu of dove tails as shown

RE FOOTINGS: SINGLE STORY: 8x16 min
 TWO STORY 10x20 min

RE: FROST-WALLS: ALL WALK OUT BASEMENTS SHALL HAVE A MINIMUM OF 16x40 FROST WALL



EROSION CONTROL

***** PLEASE READ** as all developers, builders, contractors, etc. will be held responsible for the construction and maintenance of erosion control measures as described herein.

The Village of Maryville SOIL EROSION AND SEDIMENTATION CONTROL ORDINANCE was passed in an effort to minimize soil erosion and related damage to the existing terrain, drainage area, waterways, etc.. The Village follows the standards for erosion control as described in Procedures and Standards for Urban Soil Erosion and Sedimentation Control in Illinois. This publication is put together by The Urban Committee of the Association of Illinois Soil and Water Conservation Districts. The most recent revision of these standards is used for endorsement of the Ordinance. Failure to comply with these standards will result in violation of the ordinance and a possible citation.

In the event that the appropriate erosion control measures are not taken, you may be contacted by the Building and Zoning Administrator or a representative from the Department of Public Works or a Stop Work Order may be posted with an accompanying diagram showing the problem areas. When a Stop Work Order is posted all work shall stop until appropriate erosion control has been established, the Building and Zoning Administrator has been contacted, a representative from the department has approved the erosion control established, and the Village has removed the Stop Work Order. Working while a Stop Work Order is in effect is in violation of Village Ordinance 97-22; and removal of a Stop Work Order by anyone other than a Village representative is in violation of State Statute 50 ILCS 810/2. Both of these violations will result in a citation and subsequent fine.

ACCEPTED EROSION CONTROL BARRIERS include straw bales and silt (filter fabric) fences. Rock, a minimum of 4" high is to be placed at the location of the driveway to provide for delivery of building materials and off street parking of construction vehicles. Other similar forms of control may meet our standards, but alternate forms of control must first be approved by the Building and Zoning Administrator. The following two pages of this notice explain the guidelines for straw bale and silt fence applications and installations. If you have any questions pertaining to this topic, please feel free to contact the Village of Maryville, Building and Zoning Administrator. Copies of the ordinance and statute are also available at this office.

I have read the above information and understand my responsibilities.

SIGNED _____

MAYOR
LARRY GULLEDGE

TRUSTEES
JACK CALLAHAN
LINDA GARCIA
RANDY LIMBERG
R. "TODD" BELL
EDWARD KOSTYSHOCK
ROD SCHMIDT

ATTORNEY
STEVE WIGGINTON



ADMINISTRATION
M.L. BRUSSATTI
COMPTROLLER

THELMA LONG
VILLAGE CLERK & TREASURER

RICHARD SCHARDAN
CHIEF OF POLICE

KEVIN FLAUGHER
ADMINISTRATOR
BUILDING & ZONING
DEPARTMENT

PUBLIC WORKS DEPT.
PATRICK PRESSON
PUBLIC WORKS DIRECTOR

ATTENTION

June 5, 2003

Re: Backflow Prevention Devices Notice

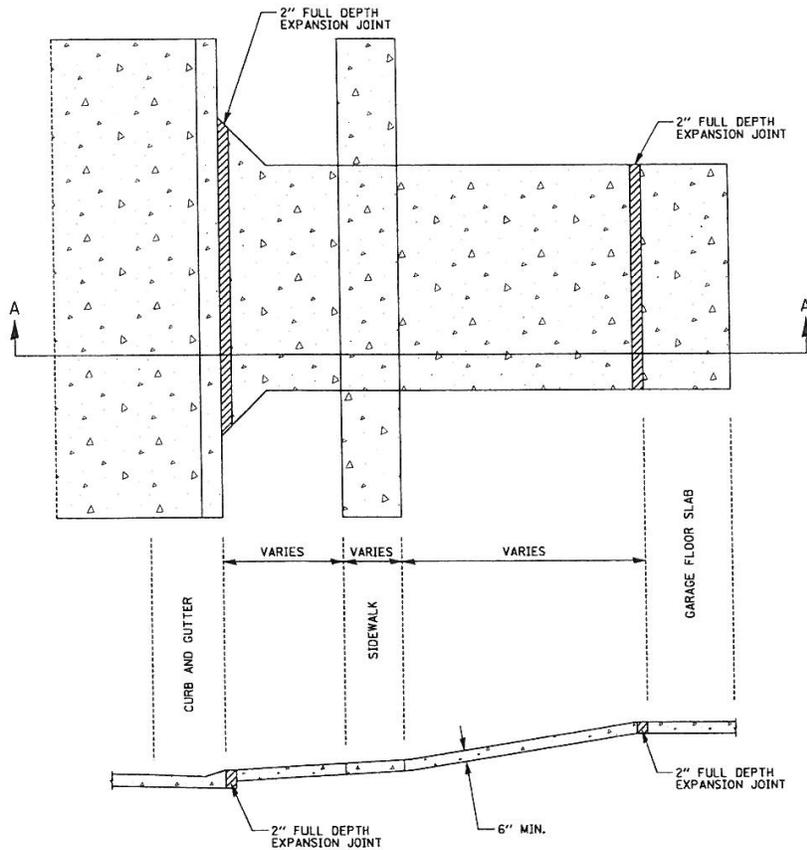
To Whom It May Concern:

Per I.E.P.A. regulations, beginning Monday, June 9, 2003, the Village of Maryville Water/Sewer Department will be installing backflow prevention devices at all new water meter installations and existing properties.

If you have any questions concerning this matter, please direct any inquires to Public Works Director Patrick Presson at (618) 345-7027 extension #5.

Thank You
Maryville Water Department

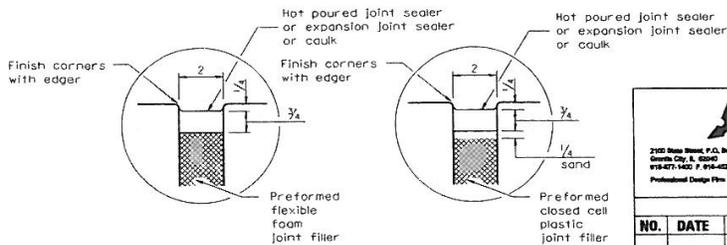
DRIVEWAY SPECIFICATIONS



SECTION A-A

GENERAL NOTES:

1. DO NOT SCALE DRAWING. FOLLOW DIMENSIONS
2. FOR ROADWAY PAVEMENT TYPES AND THICKNESSES REFER TO TABLES 3-A AND 3-B IN CHAPTER 154 OF THE MARYVILLE CODE OF ORDINANCES.
3. THE THICKNESS OF THE SIDEWALK SECTION WITHIN THE DRIVEWAY SHALL BE INCREASED TO MATCH THE DRIVEWAY PAVEMENT THICKNESS (6" TYP)
4. FULL DEPTH EXPANSION JOINTS ARE REQUIRED BETWEEN THE BACK OF CURB AND DRIVEWAY, AND BETWEEN THE DRIVEWAY AND GARAGE.
5. ALL EXPANSION JOINTS SHALL BE FULL DEPTH AND SEALED.



SEALING DETAIL

		VILLAGE OF MARYVILLE RESIDENTIAL ENTRANCE EXPANSION JOINT DETAIL	
2100 Shaw Street, P.O. Box 1325 100 North Pennsylvania Drive 330 N. Fourth Street, Suite 200 Granite City, IL 62040 Glenwood, IL 62025 St. Louis, MO 63102 918-671-1400 F. 918-632-8541 918-659-0280 F. 918-632-0541 314-241-4644 F. 314-829-1391 Professional Design Firm License No. 16A-002290		SCALE: N.T.S.	
REVISIONS			
NO.	DATE	BY	REMARKS
DWN. BY: BFK		DATE: 2/28/12	
DWR. BY: JJB		DATE: 2/28/12	
CHK'D: BFK		DATE: 2/28/12	
DWNL. NO.	JOB NO.	DGN. NAME:	OF 1 SHTS