

**VILLAGE OF MARYVILLE**  
**WEDNESDAY AUGUST 24, 2016**  
**CAUCUS MEETING**

**6:30 PM Call to Order**

Mayor Gulledge called the Caucus Meeting of Wednesday, August 24, 2016 to order.

**6:30 PM Pledge of Allegiance**

Mayor Gulledge asked all to stand for the Pledge of Allegiance.

**6:30 PM Roll Call**

**Trustees Present:** Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Clerk/Treasurer Henry, Public Works Director Presson, Police Chief Carpenter, Building & Zoning Administrator/Fire Chief Flaughter, 1 reporter, and 4 guests.

**6:30 PM Minutes – August 10, 2016**

Mayor Gulledge called for approval of the minutes of the August 10, 2016 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Short, and Seconded by Schmidt (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

**6:31 PM Replacement “In Car Camera” for Police Unit #176 – Carpenter**

Chief Carpenter stated patrol car (unit #176) will need to have the digital video recording system replaced. The current system is old and malfunctioning. The cameras can be purchased on the state bid for the cost of \$5,082, however, Carpenter recommends purchasing a refurbished digital video recording system 4RE DVR Motion Camera from WatchGuard for \$3,995 with an additional \$200 cost to install. Carpenter requested permission to purchase the refurbished camera from WatchGuard using the DEA funds. A short discussion followed. Mayor Gulledge asked for questions or concerns regarding the request made by Chief Carpenter. There were none. OK to place on the next Board Meeting agenda for approval.

**6:33 PM Ordinance Pertaining to Cannabis & Drug Paraphernalia – Carpenter/Motil**

Mayor Gulledge discussed the request from Police Chief Carpenter to create an ordinance to prohibit possession and distribution of cannabis and paraphernalia for it's use. People in possession of less than 10 grams will not be arrested but will receive a fine. Governor Rauner has approved legislation which decriminalized amounts of cannabis less than 10 grams. Discussion followed between the Board and Attorney Motil. Mayor Gulledge asked for questions or concerns regarding the request made by Chief Carpenter. There were none. OK to place on the next Board Meeting agenda for approval.

**6:37 PM Hiring of Part-Time EMS Personnel – Flaughter**

Fire Chief Flaughter made the request to consider Jordan Leynes for part-time EMS employment with the Village Fire Department. Flaughter stated the pay rate would be \$11.50/ hour. The applicant has been interviewed and proper licensure documentation has been obtained. Mayor Gulledge asked for question or concerns regarding the request made by Chief Flaughter. There were none. OK to place on the next Board Meeting agenda for approval.

### **6:39 PM Replacement Phone System – Short/Mayor**

Gulledge stated the Village has been working on trying to replace an aging phone and IT system. Trustee Short thanked all the people who helped with the process of reviewing the phone bids. Short presented to the board the recommendations made by the Village employee committee for a new phone system. The committee has spent a considerable amount of time meeting with the companies who had placed bids for both the phone system and the IT network system. The committee would like to recommend Phone Masters to replace the current phone system for a bid price of \$39,910 with labor and \$148/ month maintenance agreement. The system will have a 7 year warranty on the equipment. Phone Masters recommends purchasing Toshiba phones for the Village and is willing to work with the IT network company. Discussion followed between the Board regarding the bid proposals for the new phone system. Mayor Gulledge asked for any further questions or concerns regarding the request made by Village employee committee. There were no further questions. 5 of the 6 Trustees agreed to place the recommendation on the next Board Meeting agenda for approval.

### **7:09 PM IT Service Provider – Short/ Vallino**

Trustee Short also stated the employee committee, after review of the submitted bids and meeting with each company, would like to recommend the Village approve a service agreement with Computype for an annual fee of \$19,800. Computype offers several service packages and the committee would like to recommend the Gold package. Discussion occurred between the Board regarding the IT managers. Mayor Gulledge asked for further questions or concerns regarding the recommendation made by the Village employee committee. There were no further questions or concerns. 5 of the 6 Trustees agreed to place the recommendation on the next Board Meeting agenda for approval.

### **7:44 PM Calendar Updates**

No Caucus meeting on August 31, 2016.

### **7:45 PM Public Input**

There was none.

### **7:45 PM To Do List – Mayor**

Page One: No comments

Page Two: No comments

### **7:46 PM Trustee Comments**

Vallino - None

Schmidt - None

Bell - None

Kostyshock – The East Main project is complete with the exception of a few touch ups on grass seeding. The Township did a good job oiling and chipping the Village streets. The Memorial Walk pavers are now in place and the company did a great job on the project.

Garcia – Asked if the flag markers had been put in place at the cemetery. Mayor Gulledge stated the flag markers are in and will be put in place. Garcia asked if the Board would be ok with forming a committee to oversee the Veteran’s banner project. They were OK with the committee and felt she should oversee it. Garcia would like to start working on the project in order to have banners ready to hang next Memorial Day. All Trustees were ok with the project starting.

Short – Stated the Village health insurance plan will be up for renewal in 6 weeks. He would like employees to email him with any issues they are having with the current plan.

**7:50 PM Mayor Comments**

Mayor Gullledge discussed the passage of a Resolution supporting Cahokia Mounds being included on the list of National Parks. He had received the Resolution from the Southwestern Council of Mayors. Gullledge asked if all Trustees were Ok with preparing the resolution. All were OK with placing the resolution on the next Board Meeting agenda for approval.

Mayor Gullledge thanked all the employees who worked on the recommendations for a new phone system and IT managers.

**7:51 PM Adjournment**

There being no further business to come before this meeting, Mayor Gullledge called for a motion to adjourn.

Motion to Adjourn, Moved by Schmidt, Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

**7:52 PM Meeting adjourned.**

Respectfully Submitted,

Christy Lucas  
Deputy Clerk