

VILLAGE OF MARYVILLE
WEDNESDAY, JANUARY 13, 2016
CAUCUS MEETING

6:30 PM Call to Order

Mayor Gulledge called the Caucus Meeting of Wednesday, January 13, 2016 to order.

6:30 PM Pledge of Allegiance

Mayor Gulledge asked all to stand for the Pledge of Allegiance.

6:30 PM Roll Call

Trustees Present: Schmidt, Bell, Kostyshock, Garcia, Short.

Trustees Absent: Vallino

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Police Chief Carpenter, Fire Chief Flaughter, Public Works Director Presson, Detective Howe, and one reporter.

6:30 PM Minutes – December 9, 2015

Mayor Gulledge called for approval of the minutes of the December 9, 2015 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Bell, and Seconded by Short.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Schmidt, Bell, Kostyshock, Garcia, Short.

6:31 PM Laptop Computer Replacement (Detective's) – Carpenter/Short

Chief Carpenter stated the Police Department will need to replace an old laptop that has not been working properly. The replacement cost has been budgeted. Carpenter recommends purchasing the new laptop, docking station and Microsoft Office Home Business software from CDS Office Technologies for the cost of \$3,511.09. Mayor Gulledge asked for questions concerning the request. There were none. OK to place on the next Board Meeting agenda for approval.

6:33 PM New World Software Purchase – Carpenter/Short

Chief Carpenter discussed the Police Department needs and benefits of purchasing the New World Mobile software for (8) existing laptop computers. Carpenter reviewed the bid from New World Systems with the Board. The software can be installed now and be invoiced in the next fiscal budget year. Short stated a contract will need to be signed as soon as possible. Chief Carpenter recommends purchasing the software from New World Systems for the total amount of \$14,960.00. Carpenter also recommends the software maintenance agreement with an annual cost of \$2,298.00. Mayor Gulledge asked for questions regarding the recommendations. Trustee Kostyshock asked if there was a charge for each maintenance call. Chief Carpenter stated there would not be any additional charges. There were no other questions. OK to place on the next Board Meeting agenda for approval.

6:37 PM Police Department Entrance Gate Opener

Chief Carpenter stated the security gate for the Police Department parking lot has not been functioning correctly for a long time. He would like to hire Overhead Doors to replace the gate motor. Total cost is \$3,753.00. Mayor Gulledge agrees the gate needs to be in working order for security concerns. Discussion followed regarding the malfunctioning security gate. Gulledge asked for questions or concerns about the request to repair the gate at the Police Department. There were none. Ok to place on the next Board Meeting for approval.

6:41 PM Police Department Dehumidifier

Chief Carpenter explained the continued issue he is having with the wet and damp conditions in the basement level of the Police Department building. He would like to purchase a dehumidifier to help dry the wet area. Public Works Director Presson stated he could locate an industrial grade machine that will drain into a floor drain and recommends purchasing from Sidener Environmental Services at a cost of \$2,310.00. Discussion followed regarding the current unhealthy condition of the basement. Mayor Gullledge asked for questions concerning the request. There were none. OK to place on the next Board Meeting agenda for approval.

6:45 PM Purchase of a Replacement Spectrophotometer for the Water Plant

Public Works Director Presson stated the spectrophotometer (water quality tester) at the Water Treatment Plant is failing and will need to be replaced. The machine that will properly work with other equipment can only be purchased from Hach Company. The total cost is \$4,196.00. Presson recommends purchasing the new testing machine from Hach Company. Mayor Gullledge asked for questions or concerns regarding the recommendation to replace the spectrophotometer. A brief discussion followed concerning the current spectrophotometer that has failed. There were no other questions or concerns. OK to place on the next Board Meeting agenda for approval.

6:47 PM Purchase of a Replacement Sewer Push Camera

Public Works Director Presson discussed purchasing a sewer push camera. The current camera is not useable and is needed for many different jobs within both the Street Department and the Water Department. Presson stated he had received 3 bids and he recommends purchasing the camera from Subsurface Solutions for a total cost of \$9,724.20. Mayor Gullledge asked for questions regarding the recommendations. There were none. OK to place on the Board Meeting agenda for approval.

6:49 PM Repairs to Village Hall West Porch Pillars

Mayor Gullledge stated the Village Hall West porch will need to have some repairs done to the exterior door and pillars. He, the Village engineer, as well as several other Village employees have examined the pillars and found them to be non-weight bearing and will only need to be resurfaced. Trustee Bell would like to recommend moving the pillars to a location he believes to be their original position on the porch. Discussion followed regarding the Village Hall West porch pillars. Mayor Gullledge asked the Village Trustees their opinions on Bells request to move the pillars. 4 of 5 Trustees were against moving the pillars. Mayor Gullledge stated the Village will stick to the original bid proposal for the repairs. The Village has received 3 bids and he recommends hiring Definitive Homes & Design for the cost of \$15,665.00. Mayor Gullledge asked for questions regarding the recommendation. There were none. OK to place on the next Board Meeting agenda for approval.

6:56 PM Replacement of Village Hall South Entrance Doors for ADA Compliance

Building and Zoning Director Flaughter stated the Village must be ADA compliant in all of its buildings. He and the Village Engineers have examined the buildings. The first item that should be addressed is the Village Hall south entrance. There needs to be an automatic handicap door system installed. Flaughter discussed with the Board his proposed recommendations to meet ADA requirements for the entrance. He has received two bids and recommends Granite City Glass at a cost of \$10,758.20. Discussion followed regarding the thickness of glass for the wind shielding bearer. Flaughter would recommend a 3/8" thickness as is included in the Granite City Glass Bid. Mayor Gullledge asked for questions regarding the recommendations. There were none. OK to place on the next Board Meeting agenda for approval.

7:08 PM Request from Holland Construction Services Regarding 6805 State Route 162

Mayor Gulledge read the proposal from Holland Construction Services requesting the Village to lift a restriction on the Radas property which is directly behind 6805 State Route 162. The Radas property is currently zoned B-1 but has a restriction that states the property can only be sold for retail sales tax generated businesses. Holland Construction Services would like to purchase 40ft of the Radas property to extend the size of the property located at 6805 State Route 162. The extra 40ft would allow them to meet parking and storm water detention requirements to erect a medical office building. Discussion followed explaining the properties in question. Motil has reviewed the paperwork of the original annexation and restriction that was set. In his legal opinion the restriction can be lifted. Motil stated the Village would not have to change the original ordinance for the property. Mayor Gulledge asked for questions regarding the request. Further discussion was had concerning lifting the restriction for the Radas property. Mayor Gulledge asked the Board if it was OK to place on the next Board Meeting agenda for approval. All were in favor of putting it on the next agenda.

7:41 PM Hometown Hero Program (Street Banners)

Agenda item was tabled.

7:42 PM Collinsville Township Services

Mayor Gulledge stated he had compiled the list of requested services to be presented to Collinsville Township. He felt the list should be further reviewed by the Trustees and narrowed down to a few particular items. The Township is not obligated to offer any of the items to the Village of Maryville and would more likely agree to a few services rather than a large list. He would like to wait until next caucus meeting to further discuss the list of requested services when all the Trustees are present. Gulledge requested all Trustees review the list to prioritize the items. All Trustees agreed further review was needed. OK to place on the next Caucus Meeting agenda.

7:48 PM Calendar Updates

Discussed upcoming Village events. The Village Hall and Public Works Departments will be closed on January 18th in observance of Martin Luther King’s Day. January 28th – The Southwestern Mayor’s meeting will be held at the Villa Marie Winery here in Maryville. January 31st- The Discovery Sunday Series will host – “Running for your Life”.

7:52 PM Public Input

There was none.

7:52 PM To Do List

Page one: No comments

Page two: No comments

7:52 PM Trustee Comments

Schmidt – None

Bell –None

Kostyshock – Stated the winter has been good to the Village. The Village has saved by not having to purchase extra road salt.

Garcia –None

Short – None

7:53 PM Mayor Comments

Mayor Gullede did not have any comments, but would like to request entering into a Closed Session.

7:53 PM Closed Session – 5ILCS 120(c)(1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and **5 ILCS 120/2(c)(11):** Probable or Imminent Litigation/Legal Action

Motion to enter Closed Session, Moved by Schmidt, Seconded by Kostyshock.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Schmidt, Bell, Kostyshock, Garcia, Short.

8:18 PM Motion to come out of Closed Session, Moved by Schmidt, Seconded by Kostyshock.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Schmidt, Bell, Kostyshock, Garcia, Short

8:19 PM Adjournment

There being no further business to come before this meeting, Mayor Gullede called for a motion to adjourn.

Motion to Adjourn, Moved by Schmidt, seconded by Kostyshock.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Schmidt, Bell, Kostyshock, Garcia, Short.

8:19 PM Meeting adjourned

Respectfully submitted,

Christy Lucas
Deputy Clerk, Village of Maryville