

VILLAGE OF MARYVILLE
WEDNESDAY, OCTOBER 28, 2015
CAUCUS MEETING

6:30 PM Call to Order

Mayor Gulledge called the Caucus Meeting of Wednesday, October 28, 2015 to order.

6:30 PM Pledge of Allegiance

Mayor Gulledge asked all to stand for the Pledge of Allegiance.

6:30 PM Roll Call

Trustees Present: Vallino, Schmidt, Bell, Kostyshock, Short.

Trustees Absent: Garcia

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Police Chief Carpenter and one reporter.

6:30 PM Minutes – October 14, 2015

Mayor Gulledge called for approval of the minutes of the October 14, 2015 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Schmidt, and Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Vallino, Schmidt, Bell, Kosyshock, Short.

6:31 PM Change Order #1 from Haier Plumbing & Heating for the Autumn Oaks Erosion Control Project

Mayor Gulledge presented Change Order #1 from Haier Plumbing & Heating for the Autumn Oaks Erosion Control Project. All work has been completed. Haier Plumbing & Heating did a good job on the repairs. The amount for Change Order #1 was \$1200.00. Mayor Gulledge recommends Change Order #1. Mayor Gulledge asked for questions or concerns regarding the Change Order. There were none. Ok to place on the next Board Meeting agenda for approval.

6:33 PM Pay Request #1 from Haier Plumbing & Heating for the Autumn Oaks Erosion Control Project

Mayor Gulledge stated the Village Engineer has reviewed the work conducted by Haier Plumbing & Heating for the Autumn Oaks Erosion Control project and has signed off on the work. Pay Request #1 is for the amount of \$34,237.90. Gulledge recommend paying Pay Request #1. Mayor Gulledge asked for questions or concerns regarding the Pay Request. There were none. Ok to place on the next Board Meeting agenda for approval.

6:33 PM Park Committee Recommendation: Committee Guidelines – Bell

Trustee Bell stated the Park Committee met to discuss creating committee guidelines to be reviewed and signed by new committee members. Bell reviewed the guidelines the committee hopes the Village will adopt, stating they would inform new members of what would be expected from them and may encourage more attendance at meetings and park sponsored events. Trustee Short asked if a resolution would have to be created. Bell stated the guidelines were taken from the current ordinance. Discussion followed regarding how the guidelines are written and what should be updated, added, or removed. Mayor Gulledge stated he would like Attorney Motil to revise the proposed Park Committee Guidelines with the Board suggested ideas so the Board can

discuss them at the November 10th, Caucus Meeting. All Trustees were OK with Mayor Gullledge's suggestion.

7:03 PM Park Committee Recommendation: Part-Time Employee

Trustee Bell stated the Park and Recreation Committee would like to hire a part-time employee to maintain all of the Village Parks and Memorial areas. Bell stated the Park Committee would like to recommend hiring an older or retired person to work, at most, 20 hours a week at a pay rate of \$12.00 to \$15.00 per hour. The Park Committee suggests the part-time employee should work approximately 8 months of a year, April thru November. Trustee Bell reviewed the position description with the Board. Bell stated the addition of a part-time park employee will allow Public Works to free the current department employee for work needed by the Village for streets or water repairs. Discussion followed between the Trustees regarding hiring a part-time parks employee. Mayor Gullledge stated he would like to push discussion of a possible part-time parks employee to next Spring after the Village is in a better position to review the budget. Everyone is OK with waiting to re-address the Park Committee's recommendation until the Spring of 2016.

7:47 PM Request for Use of Lighted Ball Field

Trustee Bell stated he had been contact by a gentleman who had requested use of the lighted ball fields for an organized Rugby team practice. Bell stated he had spoken with the gentleman only once and has not heard anything else from him. Mayor Gullledge has looked into what costs the Village could be expected to pay for a 2 hr. time period. A Village Public Works employee would have to be called in to turn on the lights and then to turn them off. The minimum call in time is set at 2 hours for which he has estimated a total cost to allow the field to be used for those hours to be approximately \$70.00 per use. Attorney Motil stated he had contacted the gentleman and requested a certificate of insurance to cover any liability of injury that could happen on the ball field during those practice times. Motil has not yet received an insurance certificate. Discussion followed regarding allowing the ball fields to be used by different groups. Mayor Gullledge asked all Trustees their opinion on the request for use. All Trustees agreed the cost to the Village would be too great. Mayor Gullledge asked Attorney Motil to contact the gentleman and inform him the Village will not be allowing them use of the ball fields.

7:55 PM Calendar Updates

Discussed upcoming Village events. The Fall Rabies Clinic will be held on October 31st at the Fire station, the annual Police Department Halloween Party will be October 31st. The November 11th Caucus Meeting has been rescheduled to November 10th. Village Hall and Public Works will be closed on November 11th in observance of Veteran's Day. Park and Recreation will hold its annual Turkey Trot 5-K/ 1 mile walk on November 14th from 8:00 AM until completion.

7:59 PM Public Input

There was none.

7:59 PM To Do List

Page one: Trustee Bell asked for an update on the new phone system. Mayor Gullledge stated there was no update at this time. Bell would like to add to the To Do List the spring discussion of hiring a new part-time parks employee.

Page two: No comments

8:01 PM Trustee Comments

Vallino: The East Main Street Project is looking very good. Mayor Gullledge gave an update on the progress of Phase 1 & 2.

Schmidt: He has talked with Republic Services about next Spring's large item pick up dates and was informed the Village will not have the same dates as this past Spring. The Village will have to work its Village wide yard sale dates around the new date for large item pick up. Trustee Schmidt stated he had recently, read a news article about a possible commercial retail development going in place in a neighboring town. He wanted to voice his concern about the articles worth because it was written without any quotes and seemed to be simply an advertisement for real estate sale.

Bell: Asked to have the park recommendations discussion made clear to him so he could report back to the committee what was discussed by the Board.

Kostyshock: Stated the new commercial building being built on Route 159 had started installing the frame work and should be constructed and should be up in a just a few weeks. Asked if the new Circle K had received its State licenses yet? Mayor Gulledge stated they had gotten all licensing and should be in to request a demolition permit within the week.

Short: No comments.

8:09 PM Mayor Comments

Mayor Gulledge stated the Village had received its first TIF funds request. A local business has requested assistance to help pay for a new building roof. Gulledge stated the Village at this time has very limited funds available in TIF. He is hesitant to have the business fill out an application to request fund assistance from the TIF account if the Village is not at this time able to give out the funds. He would like to wait until the TIF account has a higher balance before giving out assistance to any business that applies. All Trustees agreed to wait until more funds are available

Gulledge talked to the Village Engineer in charge of the School House Bike Trail Extension Project for an update. The extension should be completed within 4 to 5 days depending on good weather.

Mayor Gulledge stated he is still in the process of collecting a list of items from all the Trustees so he can compile a list and put together a proposal to submit to Collinsville Township on the Village's behalf. Once he has a written proposal he will allow the Trustees to review it before he submits it.

8:16 PM Adjournment

There being no further business to come before this meeting, Mayor Gulledge called for a motion to adjourn.

Motion to Adjourn, Moved by Vallino, seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Vallino, Schmidt, Bell, Kostyshock, Short.

8:17 PM Meeting adjourned.

Respectfully submitted,

Christy Lucas
Deputy Clerk