

**VILLAGE OF MARYVILLE**  
**WEDNESDAY, JULY 8, 2015**  
**CAUCUS MEETING**

**6:30 PM Call to Order**

Mayor Gulledge called the Caucus Meeting of Wednesday, July 08, 2015 to order.

**6:30 PM Pledge of Allegiance**

Mayor Gulledge asked all to stand for the Pledge of Allegiance.

**6:30 PM Roll Call**

**Trustees Present:** Schmidt, Bell, Kostyshock, Garcia, Short.

**Trustees Absent:** Vallino

Also in attendance were Deputy Clerk Lucas, Treasurer/ Clerk Henry, Attorney Motil, Building & Zoning Administrator Flaughter, one reporter, 11 guests.

**6:31 PM Minutes – June 24, 2015**

Mayor Gulledge called for approval of the minutes of the June 24, 2015 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Bell, Seconded by Garcia.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5).

**Yes:** Schmidt, Bell, Kostyshock, Garcia, Short.

**6:32 PM MFT Concrete Bid Results**

Mayor Gulledge stated the Village MFT Program for concrete was bid on Monday, June 29, 2015. (2) Bids were received and reviewed by the Village and Juneau Associates, Inc. Juneau Associates recommends awarding the MFT Concrete and Load Charge bid to Concrete Supply of Illinois for \$76.50/cu. yd and \$40.00/each load charge, respectively. Mayor Gulledge asked for questions or concerns with the recommendation. Mayor Gulledge stated there had been an increase in concrete work for street repairs and it was determined extra funds were needed for the MFT program to cover the costs. Gulledge asked for questions or concerns regarding the recommendation to award the bid for the MFT concrete work to Concrete Supply of Illinois. There were none. OK to place on the next Board Meeting agenda for approval.

**6:34 PM 2015 MFT Supplemental Resolution**

Mayor Gulledge presented the Supplemental 2015 MFT Maintenance request. Stated the supplemental resolution for maintenance of streets and highways by municipality is required by the Illinois Highway Code. Juneau Associates has prepared the required materials to submit. The Village is requesting \$21,000.00 for reimbursement of funds from an additional 2015 MFT Maintenance Program. Mayor Gulledge recommends approving the required supplemental resolution for the 2015 MFT Maintenance Program. Gulledge asked for questions or concerns regarding Juneau Associates, Inc. recommendation. There were none. OK to place on the next Board Meeting agenda for approval.

### **6:35 PM Final Plat: The Villas of Nottingham**

Building & Zoning Administrator Flaughner stated the Planning Commission met to discuss the final plat for The Villas of Nottingham. The Village Board has approved the preliminary plat and the zoning change from SR-1 to PD-R. Juneau Associates, Inc. reviewed the final plat, previously noted issues have been addressed and corrected. Flaughner stated the Planning Commission had voted 4 – 1, with 1 abstention, in favor of going ahead with the final plat. Mayor Gulledge asked Dave Gerber, The Villas of Nottingham, LLC (22 Illini Dr, Glen Carbon, IL 62034) to discuss and answer any questions the Board may have about the final plat for the development. Discussion followed addressing any negotiations The Villas of Nottingham, LLC has had with the Village and the Nottingham Estates Home Owner Association. Flaughner stated he had requested an agreement between the Village and The Villas of Nottingham, LLC allowing for emergency public safety access across the property to the Nottingham Estates Lodge. Mayor Gulledge stated the Village will need the agreement in writing before the final plat will be voted on by the Board. Mayor Gulledge asked Ed Votoupal (85 Santa Anita), President of the Nottingham Estates H.O.A if he would like to address the Board to discuss the negotiations between the H.O.A. and The Villas of Nottingham, LLC. Votoupal explained to the Board the issues the H.O.A. would like to have The Villas of Nottingham, LLC addressed. Discussion followed between the Village Board, Votoupal and Dave Gerber. Attorney Motil stated the Village is not responsible for and will not be involved with the negotiations between The Villas of Nottingham, LLC and the H.O.A. of Nottingham Estates. The only negotiation the Village will enter into with The Villas of Nottingham, LLC is for public safety vehicles gaining access across the property to the Nottingham Estates Lodge. He will meet with Dave Gerber to negotiate the agreement. The final agreement must be in writing before the Village will vote on the final plat. Mayor Gulledge asked if all were OK with placing the final plat plans for the development on the next Board Meeting agenda. 3 trustees were in agreement and 2 trustees were against placing it on the next Board Meeting agenda. Mayor Gulledge stated the final plat for Nottingham Villa's will be placed on the next Board Meeting agenda for a vote, provided the agreement between the Village and The Villas of Nottingham, LLC has been submitted in writing to the Village by the Monday before the meeting.

### **7:09 PM Phone System Proposal**

Mayor Gulledge stated Michael Burns from Computron has requested the discussion regarding the phone system proposal, be removed from the agenda and placed on the July 22nd Caucus Meeting agenda. Gulledge asked if all were OK with postponing the discussion of the phone system proposal until July 22<sup>nd</sup>. All were in favor.

### **7:11 PM Definition of Retiree**

Mayor Gulledge stated the Village Attorney, Clerk Henry, and he had met to discuss possible ways to define a Village Retiree. Discussion followed and it was decided a Village employee could retire at 55 years of age if they had worked a total of 20 years or at the age of 60 if they had worked for 15 years and be able to continue on the Village insurance plan until the age of 65. 100% of the premiums will be paid by the retiree. Spouses can remain on Village insurance until the age of 65 (100% of the premiums to be paid by the spouse). If a retiree decides to discontinue Village insurance at any time they will no longer be eligible. Further discussion followed. Mayor Gulledge asked if all were ok with placing the item on the next Board Meeting agenda for approval. All were in agreement. OK to place on the next Board Meeting agenda for approval.

### **7:51 PM Policy for Vacation/Sick Time During Leaves of Absences**

Attorney Motil and Clerk/Treasurer Henry explained what the current policy is for a Village employee who is off work for an extended amount of time. Discussion followed between the Board, Village Attorney and Clerk/Treasurer Henry about several different policies concerning how vacation/sick time is earned during extended periods of work absences. Attorney Motil will conduct research on what the Board discussed and return to the Board with his results at a future time.

### **8:07 PM 2015/2016 Appropriations**

Treasurer Henry stated all Trustees had been given a list of the appropriation amounts for the 2015/2016 fiscal year to review. Henry explained appropriations need to be filed at the County per state statutes. This is a mandate and must be filed with Madison County Clerk by the end of July. Henry stated the appropriations sets a limit as to how much can be spent. Discussion followed regarding making adjustments and amendments to different appropriated lines. Mayor Gulledge asked for further questions or concerns regarding the 2015/2016 appropriations. There were none. Ok to place the 2015/2016 Appropriations Ordinance on the next Board Meeting agenda for approval.

### **8:10 PM 2015/2016 Estimated Anticipated Revenues Report**

Treasurer Henry presented the Estimated Anticipated Revenues Report. The Report is required to be filed with the County before the end of July. Discussion followed and Mayor Gulledge asked for questions. There were none. Gulledge stated the report will be on next Board Meeting agenda for approval.

### **8:11 PM Amendment to Village Ordinances Regarding Curb Damage**

Attorney Motil stated the Village of Maryville believes the ordinance addressing unlawful use or damage to Village highways, sidewalks and curbs needs to be revised in the best interest of the Village to protect property values. Motil has reviewed the current ordinance and made several additions. Discussion followed about what additions were added to the current ordinance. Mayor Gulledge asked for questions or concerns regarding the revisions. There were none. OK to place on the next Board Meeting agenda for approval.

### **8:15 PM Annexation: 26 Burdick Creek Road**

Mayor Gulledge stated the tract of land is contiguous to the Village boundaries and is able to be annexed into the Village. The property owner who is building a new home on the vacant lot has requested to annex into the Village. Mayor Gulledge asked for questions concerning the annexation of the properties. No questions were asked. OK to place on the next Boarding Meeting agenda for approval.

### **Annexation: 6119 State Route 162**

Mayor Gulledge stated the tract of land is now contiguous to the Village boundaries and is now able to be annexed into the Village. The property owner has signed the pre-annexation agreement required by the Village and have volunteered to annex into the Village. Mayor Gulledge asked for questions concerning the annexation of the property. No questions were asked. OK to place on the next Boarding Meeting agenda for approval.

### **8:16 PM Calendar Updates**

Discussed upcoming Village events. The Firemen's Homecoming event will be on July 10<sup>th</sup> & 11<sup>th</sup>.

### **8:21 PM Public Input**

There was none

### **8:21 PM To Do List**

Page one – The Village sign is currently being repaired from a lightning strike.

Page two – None

### **8:23 PM Trustee Comments**

Schmidt - None

Bell - Would like to give the H.O.A. of Nottingham Estates and The Villas of Nottingham, LLC more time to complete negotiations. Motil advises the Village to not get involved with the negotiations between both the H.O.A. and the developer. The only agreement the Village is concerned with is gaining access for public safety vehicles to reach the Nottingham Estates Lodge.

Kostyshock – The ground will be very wet which will make parking an issue for the Homecoming Event.

Garcia – Would like to give the H.O.A of Nottingham Estates more time to complete negotiations before placing the final plat on the agenda for approval.

Short – Agrees with the Village Attorney the Village should stay out of the negotiations. He would like to have it on the agenda so it will force The Villas of Nottingham, LLC and the H.O.A. to complete an agreement.

### **8:36 PM Mayor Comments**

The Chamber of Commerce will hold its After Hours Meeting at Boogies Restaurant in Maryville on July 9, 2015, from 5:00 PM - 6:30 PM.

### **8:37 PM Adjournment**

There being no further business to come before this meeting, Mayor Gullede called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5 ).

Yes: Schmidt, Bell, Kostyshock, Garcia, Short.

### **8:37 PM Adjourned**

Respectfully yours,

Christy Lucas  
Deputy Clerk

*Note: Audio recording in Council Chambers did not function. Audio was recorded using the Sony digital recorder.*

*Audio files are located on Village Server G:\Village Board\Meetings\Voice\2015*