

VILLAGE OF MARYVILLE
WEDNESDAY, APRIL 08, 2015

CAUCUS MEETING

6:30 PM Call to Order

Mayor Gulledge called the Caucus Meeting of Wednesday, April 8, 2015 to order.

6:30 PM Pledge of Allegiance

Mayor Gulledge asked all to stand for the Pledge of Allegiance.

6:30 PM Roll Call

Trustees Present: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

Trustees Absent: None

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Building & Zoning Administrator/
Fire Chief Flaughner, Public Works Director Presson, one reporter, and four guests.

6:30 PM Minutes – March 25, 2015

Mayor Gulledge called for approval of the minutes of the March 25, 2015 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Bell, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

6:31 PM Request to Purchase Display Panels for the Museum

Sharon Petty presented the proposed purchase of (1) display case for the museum. The Museum committee would like to purchase (1) new display case to feature families in Maryville. The case will have 10 panels that are 24”W x 36”H. Petty recommends purchasing the case from The Miller Group – Multiplex for the total cost of \$1,649.00. Petty stated the Museum already has approximately \$390.00 in donated funds and the remaining cost will come from budgeted funds. Mayor Gulledge stated the purchase will have to wait until the next fiscal year. Gulledge asked for further questions regarding the purchase of a 10 panel display case for the Museum. There were none. OK to place on the next Board Meeting agenda for approval.

6:36 PM Presentation of Proposed Phone System by Computron

Trustee Bell stated the Village has been looking into a new phone system to replace the current failing system. Bell asked Michael and Linda Burns from Computron Technologies, Inc. to present to the Board their proposal for a new phone system. Michael Burns, 1843 Messenger Trail, Shiloh IL 62226, gave a brief summary of the proposed new MPLS phone system and asked Phillip Wainstein of Windstream Dynamic IP MPLS, to explained what his company will offer to the Village with a private network and secure internet and voice service. Wainstein detailed how the service would be set up for each department and how they would all be connected. Further discussion followed regarding the services to be offered to the Village by Windstream.

Linda Burns 1843 Messenger Trail Shiloh IL 62226, stepped to the podium to discuss the current hardware (phones) the Village is using. The phones are very old and do not offer the Village useful features. The new Cisco phones will offer the Village customizable phone systems that can be set up by each person using a phone. Burns discussed several different models of phones

that can be purchased from Cisco. Further discussion followed. Burns stated Computron will install the phones for the Village. Michael Burns discussed the cost savings the Village would experience from the phone bill over the next 10 years. Burns stated the total cost for the entire proposed phone system with Windstream's services would be \$17,990.00. The cost could be financed. Mayor Gullede would like the department heads and Village Clerk to review the proposal. Gullede asked if all Trustees were in agreement to further review the phone proposal. All were in agreement. Mayor Gullede asked Trustee's Vallino and Bell to head the phone proposal review.

7:38 PM Request from Master Gardeners for Soil/Mixture from St. Louis Composting (\$1,045)

Mayor Gullede stated the Master Gardeners would like to purchase some "Soil/Mixture" from St. Louis Composting for the amount of \$1045.00. Gullede stated there is a total of \$2250.00 available in the Master Gardeners budget. Gullede asked if all Trustees were OK with the requested purchase. All were in favor of placing the request on the next Board Meeting agenda for approval.

7:40 PM Bids to Replace Hand Rails on Village Hall West Porch

Gullede stated the front porch at the Village Hall is in need of a few repairs. The concrete has a few areas that will be repaired. The current plastic rails have been chewed through by squirrels and will need to be removed and replaced. Public Works Director Presson stated several bids were taken and he recommends hiring Maintenance-Free Outdoor Solutions, Inc. from Arnold, MO for the cost of \$5,365.00. The project will include removal of the old railing and the installation of a powder coated metal rail. Mayor Gullede stated the Village will budget funds for the project in next year's fiscal budget. All Trustees were OK with placing Presson's recommendation on the next Board Meeting agenda.

7:48 PM Proposal from Spectra Tech to Rehab Sanitary Sewer Manholes

Public Works Director Presson stated the Village will need to repair seven manholes that are allowing storm water leakage into the sewer lines. The damaged manholes were discovered from the smoke test conducted in West Old Town. Presson recommends hiring Spectra Tech to repair the seven manholes. Total bid cost was \$14,495.00. Mayor Gullede asked for questions regarding the recommendation. There were none. OK to place on the next Board Meeting agenda.

7:51 PM Proposal for Exterior Cleaning of Water Tower

Presson stated the Water Tower needs to be cleaned and coated. Presson explained what will have to be cleaned and coated. He recommends hiring Water Tower Clean and Coat, Inc. for the job at a total cost of \$3,500.00. Trustee Short asked why the top portion was not cleaned at the same time as the base. Presson stated the base was cleaned differently and the elevated spheroid water tank will require a chlorinated wash with a rinse of biocide for no additional cost. Mayor Gullede asked for questions or concerns regarding cleaning or Presson's recommendation. There were none. OK to place on the next Board Meeting agenda for approval.

7:54 PM Emergency Repair of Bypass Pump

Presson stated the gas powered 6" bypass pump casing has cracked and will need to be repaired. The bypass pump is a very important piece of equipment and needs to be in place in case the main pump fails. Presson recommends Carpenter Electric of Edwardsville to repair the bypass pump. Total cost of repairs will be \$6495.75. Mayor Gullede stated the Public Works Committee met and agreed the repairs need to be done as soon as possible. Gullede asked for

questions or concerns. There were none. Gulledge asked if all were in agreement with the recommended company. All Trustees were OK with placing Presson's recommendation on the next Board Meeting agenda for approval.

7:57 PM Mid America Plastic Surgery Final Development Plan Review

Building & Zoning Administrator Flaughter stated the Planning Commission met to review the proposed final plans for the Mid America Plastic Surgery facility. A few items will need to be addressed by Juneau Associates. Flaughter recommends going ahead with the final set of plans. Mayor Gulledge stated a Resolution will have to be passed for Flaughter's recommendation. All Trustees were OK with placing a Resolution on the next Board Meeting agenda for approval.

8:00 PM Amendment to Code of Ordinances Regarding Fire Department Personnel

Fire Chief Flaughter stated the Village ordinance detailing the description of and number of officers for the Fire Department has been reviewed. Flaughter would like to recommend amending the current ordinance to meet changes within the Fire Department personnel. Officer positions that need to be amended are appointing a Fire Chief, (2) Assistant Fire Chiefs, Deputy Fire Chief, and up to four Captains and four Lieutenants. The positions of Fire Chief and Assistant Chief shall be appointed annually by the Village Board. The Captain(s) and Lieutenant(s) positions shall be added as needed by the Fire Chief. One of the Assistant Chief positions will be a non-paid position. Mayor Gulledge asked all the Trustees if they were OK with Chief Flaughter's recommendation. All were in agreement. OK to place on the next Board Meeting agenda for approval.

8:08 PM Voluntary Annexation of Villas of Nottingham Property, State Route 162

Attorney Motil stated Adam Keller a member of the owners of Nottingham Townhomes has voluntarily decided to annex into the Village of Maryville. The property to be annexed is contiguous to Village boundaries and can be brought into the Village limits. Mayor Gulledge asked for questions or concerns regarding the annexation of the Villas of Nottingham, LLC property. There were no questions. OK to place on the next Board Meeting agenda for approval.

8:11 PM Resolution & Local Agency Agreement for East Main Street Project, Phase 2

Mayor Gulledge stated Phase 2 of the East Main Street Project is ready to begin and will need a resolution passed allowing the work to begin. The Village's portion of Phase 2 will be \$269,000.00. Madison County has agreed to contribute 25% of the total cost. Gulledge asked for questions or concerns regarding the passing of a Resolution for Phase 2 of the East Main Street project. There were none. OK to place on the next Board Meeting agenda for approval.

8:12 PM Request for a Proclamation for May, 2015 as Motorcycle Awareness Month

The Village has been asked to pass a Proclamation naming the month of May as Motorcycle Awareness Month. Mayor Gulledge recommends passing the Proclamation for May, 2015. Gulledge asked for questions or concerns. There were none. Ok to place the passing of the Proclamation on the next Board Meeting agenda for approval.

8:12 PM Calendar Updates

Discussed upcoming April events. Rabies clinic – April 18th 9:00 AM to 12:00 PM, Village wide yard sale - April 24th & 25th , Large item pickup will be the week of April 27th.

8:15 PM Public Input

There was none.

8:15 PM To Do List

Page one: The Village marquee control panel is not working and is currently being fixed.

Page two: There was nothing.

8:17 PM Trustee Comments

Vallino: None

Schmidt: The Community Improvement Board met last week and did not meet the required quorum but was able to generally discuss some ideas of which the will bring up at a later meeting. C.J.Schlosser, Village accountants, have added a paragraph to the 3 year contract specifying the cost of a Single Audit. The additional cost will be \$1,000.00 to \$1,500.00 depending on the complexity of the audit. The Single Audit would be used only if the Village spends in excess of \$500,000.00 of Federal grant funds in a given year.

Bell: Wanted to remind all Trustees the Economic Statements that are required to be filled out have now gone to electronic form only.

Kostyshock: Would like all Village departments to review their budget requests and make what cuts they can. Property values have been declining which is decreasing the tax money the Village receives.

Garcia: None

Short: None

8:22 PM Mayor Comments

Mayor Gullede stated the Village has been receiving more requests for grave markers. The Village may need to review its procedures on these markers. The radar report for Fairland Cemetery will be provided to the Village sometime next week. Its finding may help with the placement of the markers.

Easter Egg Hunt had a great turn out. Mayor Gullede thanked Gary Cerretto for all the work that took place to make the hunt possible.

Elastizell of St. Louis, Inc. submitted their bill for the work to fill an emergency void in Stonebridge Crossing. Total cost was \$42,535.00. The area will need to be researched by the Village engineers to locate the water source creating the void. Total cost of the project may increase until the water source is discovered and corrected.

8:28 PM Closed Session - 5 ILCS 120/2(c)(2) – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Motion to enter Closed Session, Moved by Schmidt, Seconded by Short.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

8:47 PM Motion to come out of Closed Session, Moved by Bell, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

8:47 PM Adjournment

There being no further business to come before this meeting, Mayor Gullede called for a motion to adjourn.

Motion to Adjourn, Moved by Bell, Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

8:47 PM Meeting Adjourned

Respectfully submitted,

Christy Lucas
Deputy Clerk