

VILLAGE OF MARYVILLE
WEDNESDAY, FEBRUARY 11, 2015

CAUCUS MEETING MINUTES

6:30 PM Call to Order

Mayor Gulledge called the Caucus Meeting of Wednesday, February 11, 2015 to order.

6:30 PM Pledge of Allegiance

Mayor Gulledge asked all to stand for the Pledge of Allegiance.

6:30 PM Roll Call

Trustees Present: Schmidt, Kostyshock, Short.

Trustees Absent: Vallino, Bell, Garcia.

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Fire Chief Flaughter, Public Works Director Presson, one reporter.

6:30 PM Minutes – January 28, 2015

Mayor Gulledge called for approval of the minutes of the January 28, 2015 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Schmidt, Seconded by Kostyshock.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 4).

Yes: Schmidt, Kostyshock, Short, Gulledge.

6:31 PM Foreign Fire Insurance Fund, 2015 Budget

Fire Chief Flaughter discussed the Foreign Fire Insurance Fund for the 2015 Budget year. Illinois State requires the Village to establish a yearly budget for collected funds to be used for the benefit of firefighters. The current Foreign Fire Insurance Fund 2015 budget balance is \$23,424.57. Flaughter listed three proposed expenditures to be purchased out of the 2015 budget: Gear Lockers for turn out gear purchased from the Illinois Correctional Industries for \$13,000; two new recliners for use in the Fire station, purchase of the recliners to be made from the Best Recliner Company for \$1049.00; and several new kitchen items at the cost of \$1278.00. The requested kitchen items are to replace broken or missing items. Total proposed expenditures will be \$17,500.00. Flaughter recommends purchasing the proposed items. Mayor Gulledge stated he was in favor of all the requested items. Gulledge asked for questions. Trustee Schmidt asked if the proposed locker purchase was for a second set of lockers. Flaughter stated, no. The Fire Department had placed new lockers on a wish list of items they would like to purchase but were too expensive. Flaughter recommends using the funds from the Foreign Fire Insurance Fund Budget because the current budget will cover the costs. Trustee Schmidt also asked why the Fire Department recommends purchasing the more expensive recliners. Flaughter stated the Fire Department would rather purchase quality furniture that will last longer to prevent having to replace the recliners within two years. Mayor Gulledge asked if there were any other questions regarding the proposed expenditures. There were none. OK to place on the next Board Meeting agenda for approval.

6:37 PM 2015 MFT Program

Public Works Director Presson stated the Motor Fuel Tax (MFT) Maintenance Program needed to be reviewed and funds must be appropriated for the 2015 year. This is a state required program. The proposed resolution appropriating \$235,000.00 to cover the 2015 MFT Maintenance Program is the same as the 2014 resolution, except the 2014 resolution appropriated funds of \$230,000.00, which was later amended and an additional \$23,000.00 was added. Presson recommends the proposed resolution for the 2015 MFT Maintenance Program with the appropriated amount of \$235,000.00. Mayor Gulledge stated the Village must pass a new resolution for every new fiscal budget year. Gulledge asked for questions. There were none. OK to place on the next Board Meeting agenda for approval.

6:40 PM E-Billing for Water/Sewer Bills

Public Works Director Presson presented the proposed E-Billing options for the Water Department's billing office. The new E-Billing option will allow the Village to email monthly utility bills to those customers who opt out of receiving a paper copy. The use of E-Billing will save the Village money in postage, paper, printer ink, as well as save on wear and tear on office equipment while freeing up valued time for the Water Department Clerk. Customers who opt to receive E-Bills will not receive a paper bill but will be able to open and view a PDF file delivered through their email server. Payment options will not change. Presson stated the initial cost for the new E-Billing module to be added to our current software is \$1250.00 (half of the cost is due when agreement is signed, with the remainder due once the installation and training is complete.) Training cost will be \$95.00 per hr. (approx. 2-3 hrs.). In addition, there will be a \$250.00 annual cost (\$125 annual support/\$125 annual license fee). Mayor Gulledge asked for questions regarding E-Billing of the Village water bills. Trustee Schmidt asked for clarification on how the customer would be able to pay their bill. Presson explained nothing would change from what is currently being offered by the Village. OK to place on the next Board Meeting agenda for approval.

6:42 PM County Sustainability Grant Applications/Resolution for a Stump Grinder

Mayor Gulledge stated Resolution No. 2015-03 would allow the Village to apply for the Sustainability Grant from the Madison County Sustainability Program. Public Works Director Presson stated he and the Public Works Committee would like to use the grant funds if awarded to the Village to purchase a stump grinder. The Village has had to hire this service from outside companies. Presson stated the purchase will save the Village money in the future. Presson recommends purchasing a Vermeer SC30TX 25HP Gas Engine from Vermeer Sales/Services Inc. for \$15989.00. Mayor Gulledge explained the Village would have to match 20% of the cost which would be approximately \$3,178.00. Trustee Schmidt questioned if the purchase would happen during this fiscal year's budget or next year's. Mayor Gulledge stated the Grant funds if given to the Village would more than likely not arrive before the next fiscal year. Gulledge asked for further questions. There were none. OK to place the Resolution to apply for grant funds on the next Board Meeting agenda for approval.

6:46 PM Clear Well & Retention Tank Inspection/Cleaning

Public Works Director Presson stated the Illinois Environmental Protection Agency has evaluated the Maryville public water supply system and determined the Village must have both the clear well water tank and the retention water tank inspected and cleaned. Presson recommends hiring Midco Diving & Marine Services, Inc. for the estimated cost of \$2675.00. Mayor Gulledge stated the Village will have to have the 2 tanks inspected and cleaned to meet the requirements of the IEPA. Gulledge asked for questions. Trustee Short asked how many reports the Village will need. Gulledge stated the IEPA will need a written report and the Village will also need a copy. No further questions. OK to place on the next Board Meeting agenda for approval.

**6:51 PM Ordinance Approving the Maryville TIF Plan & Project
Ordinance Designating the Maryville TIF Redevelopment Project Area
Ordinance Adopting Tax Increment Financing**

Ordinance Approving Intergovernmental Agreement with Collinsville School District #10

Mayor Gulledge explained in order for the Village to move forward implementing the TIF in Maryville several ordinances must be passed. Attorney Motil stated he had reviewed all the proposed ordinances and found them to be all in good order with very few changes that needed to be made. The Intergovernmental Agreement with Collinsville School District #10 has been sent out to a Dr. Green of the Collinsville School District. Motil has heard nothing from Dr. Green about the agreement. Mayor Gulledge stated the Village of Maryville would be giving 5% of the TIF revenue to the Collinsville School District #10. Gulledge stated the Joint Review Board with Mr. Gary Peccola - Collinsville School Board, Mr. Jim Gehrs - Southwestern Illinois College, Mr. Lendell Phelps – Village resident, and himself met to vote with a 4 to 0 outcome to move forward with the TIF Plan & Project. Mayor Gulledge felt the majority of the Village is for the TIF Plan & Project. The surrounding towns already have a TIF in place and Maryville will also benefit with a plan in place. Trustee Kostyshock stated the Village can no longer exist on residential tax income and now needs to increase sales tax from new business. Trustee Short explained the Village is not trying to earn a profit from the TIF but simply just trying to grow the community. Mayor Gulledge also stated the Board will review every plan that comes before it to make sure the plan is correct for the future and betterment of the Village. Further discussion occurred regarding the TIF Plan & Project. Mayor Gulledge asked for further input or questions regarding the ordinance adopting the TIF Plan & Project. There was none. OK to place on the next Board Meeting agenda for approval.

6:59 PM Intergovernmental Agreement with Glen Carbon for Dispatching Services

Mayor Gulledge stated 5 years ago the Village discontinued our dispatch service for the Police Department and Fire Department and signed an agreement with the Village of Glen Carbon for use of their dispatch services. The current agreement with Glen Carbon is now set to end and will need to be reviewed and re-signed. Gulledge explained Glen Carbon is currently in the middle of revamping their dispatch center and services and will have to determine the new contract price for the Village of Maryville. The agreement is for a three month extension to the current agreement or until a new price can be agreed upon between the Village and Glen Carbon. Mayor Gulledge recommends signing an agreement to extend the current contract. Discussion followed about the current service with Glen Carbon. Asked for questions regarding the request for an extension to the current agreement. There were none. OK to place on the next Board Meeting agenda for approval.

7:06 PM Bid Results for Drost Park West Side Restroom

Mayor Gulledge stated the Village would be rebidding the Drost Park West Side Restroom project because of several time frame issues with the current bid winner. The rebid would be better advertised to the public. Gulledge recommends putting the project out for rebid and should be before the Village Board for consideration at the February 25, 2015 Caucus Meeting. Asked for questions regarding the rebidding of the Drost Park West Side Restroom project. There were none. OK to place on the next Board Meeting agenda for approval.

7:08 PM 2015 PEP Grant Application/Resolution

Mayor Gulledge stated the PEP Grant application/ resolution must be voted on and passed every year in order to apply for PEP Grant Funds. The resolution has not changed from last years approved format. Gulledge asked for questions. There were none. OK to place on the next Board Meeting for approval.

7:09 PM Calendar Updates

The Village Hall will be closed on February 16th in observance of Presidents Day. Discussed upcoming Village events for February.

7:11 PM Public Input – There was none.

7:11 PM To Do List – Mayor

Page one: There were no comments.

Page two: There were no comments.

7:13 PM Trustee Comments

Schmidt: none

Kostyshock: The Village has plenty of road salt on hand for future winter storms.

Short: none

7:14 PM Mayor Comments

Mayor Gulledge stated the Village is considering conducting another special census. The Village has had 200 new building permits and an increase in annexations since the last census was conducted in 2010.

7:17 PM Adjournment

There being no further business to come before this meeting, Mayor Gulledge called for a motion to adjourn.

Motion to Adjourn, Moved by Schmidt, Seconded by Short.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 4).

Yes: Schmidt, Kostyshock, Short, Gulledge.

7:17 PM Meeting Adjourned

Respectfully,

Christy Lucas
Deputy Clerk
Village of Maryville