

VILLAGE OF MARYVILLE
WEDNESDAY, NOVEMBER 12, 2014

CAUCUS MEETING

6:30 PM Call to Order

Mayor Gulledge called the Caucus Meeting to order, Wednesday, November 12, 2014.

6:30 PM Pledge of Allegiance

Invited all in attendance to stand and join in the Pledge of Allegiance.

6:30 PM Roll Call

Asked for a roll call of those officers present.

Trustees Present: Vallino, Schmidt, Bell, Kostyshock, Short.

Trustee Absent: Garcia

Also in attendance were Deputy Clerk Lucas, Attorney Motil, and one reporter.

6:30 PM Minutes – October 22, 2014

Called for approval of the minutes from the October 22, 2014 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Vallino, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (Summary: Yes = 5)

Yes: Vallino, Schmidt, Bell, Kostyshock, Short.

6:32 PM Village Servers Data Archival

Trustee Bell explained to the Board the need to protect Village computer data. Computron recommends retiring a tape at the end of every month. The cost would be \$35.99 per tape or \$431.88 per server per year. Total cost for four servers per year would be \$1,727.52. Retired tapes should be stored in a fire-proof safe; one at the Police Department and one at Village Hall. Village Hall tapes should be stored at the Police Department and the Police Department tapes stored at Village Hall. Discussion followed concerning what data is already backed up and where the data is stored. Bell recommends archiving monthly tapes for 4 servers per year. Bell also recommends purchasing 1 secure fire proof safe. Bell will research the cost of a safe. All Trustees agreed the tapes should be archived and a safe should be purchased. All costs to archive data tapes should be divided between the departments with data to archive. Mayor Gulledge asked for questions or concerns. No further questions were addressed. Ok to place on the next Board Meeting agenda for approval.

6:38 PM Trustee Garcia arrived and was seated.

6:31 PM Computer Hardware Service Agreement Renewal with Computron

Trustee Bell stated the Computer Hardware Service Agreement was up for renewal with Computron. The terms of the agreement have not change. Bell recommends renewing the agreement for August 1, 2014 to July 31, 2015. Total cost to renew the Computer Hardware Service Agreement with Computron is \$3,500.00. Mayor Gulledge asked for questions. There were none. Ok to place on the next Board Meeting agenda for approval.

6:54 PM Community Center Remodel

Trustee Bell explained the proposed bid to replace the Community Center floor as part of the remodeling. Bell received a proposal from McCullough's Flooring for \$11,580.89. Mayor

Gulledge summarized the Bid. Discussion followed. Bell stated the painting will have to be done before the flooring can go in. Gulledge would like to go ahead and order the flooring and supplies as soon as possible which will ensure items were on hand when the project is ready to start. Gulledge discussed the bathrooms. Bathroom facilities have to meet ADA requirements and currently the ladies' room and mens' room do not meet those requirements. In order for the Village to be eligible for state funds, an ADA plan must be in place before the end of this year. Discussion followed regarding the entire remodeling project. Mayor Gulledge asked for further questions or concerns. There were none. The Board was Ok with ordering the supplies for the flooring from McCullough's. Ok to place on the next Board Meeting agenda for approval.

7:17 PM Employee Insurance Renewal

Trustee Short presented the employee medical insurance effective 12/1/2014. Short discussed the renewal rates. The out of pocket will go up after the first of the year. Most employees are satisfied with the United Health care plan with just a few minor issues. Short has reviewed other healthcare plans and noted the rates would be higher than United Healthcare's rates. Short stated the Village has an opportunity before December 1st of 2014 under the United Healthcare plan to switch from the United Healthcare-(MHL) renewal Plan to the United Healthcare-ACA renewal plan. Switching plan options will move the start coverage date from December 1st to January 1st, 2015 and eliminate the need for holding two insurance plans between those dates. Switching plans will save the Village a large amount of money. The UHC-ACA plan will benefit Village employees in future years. Short answered questions and concerns about the new plan and the rate increases. Trustee Short also stated he had discussed with Baugher Financial & Associates about creating a slush fund in which employees can request funds for out of pocket cost required before a medical procedure will be performed. These funds will be reimbursed once the insurance is paid out. Baugher Financial will manage the slush fund for the Village at no additional costs. Discussion followed. Trustee Short recommends renewing with United Healthcare and switching to the UHC-ACA plan. Mayor Gulledge asked for further questions or concerns regarding Trustee's Short's recommendation. All ok with the recommendation. Ok to place on the next Board Meeting for approval.

7:47 PM Village Marquee Discussion – There was no updated information to discuss. Mayor Gulledge stated the marquee sign is on the wish list for projects that were not budgeted for in this fiscal year. Gulledge recommends waiting until February 2015 to review the budget to see if funds can be set aside and budgeted for in the 2015-2016 fiscal budget year. Discussion followed. The majority of the Board would like to wait until February 2015 to decide if the Village can budget funds to replace the marquee sign.

7:54 PM Republic Services Rate Increase effective 1/1/2015 per Contract

Mayor Gulledge discussed the contracted 1/1/2015 rate increase for Republic Services. The new rate per unit for trash and recycling is \$15.30 per month; the yard waste pricing is \$9.17 per month. The Senior Rate, for residents 62 years of age and older, remains the same at \$9.00 per month. Republic Services would like to add an amendment to the current contract for an oversight regarding a rate for smaller businesses using a 95-gal size trash and/or recycle cart. The current contract pricing includes only dumpster rates. The proposed pricing would be \$18.00/month for weekly service using the 95-gal trash cart and \$6.00/month for the use of a 95-gal recycle cart. Mayor Gulledge asked the Board if all agreed to add the amendment to the current contract. All were in agreement. Gulledge asked for questions or concerns regarding the Republic Services rate increase. There were none. Ok to place on the next Board Meeting agenda for approval.

7:58 PM Annexation: 2401 S. Center Street

Attorney Motil stated the property of 2401 S. Center Street, Maryville, IL, meets the requirements to be annexed in the Village. The property will be a forced annexation because it is surrounded by Village properties. The owner is in agreement with the annexation. Mayor Gullede asked for questions or concerns regarding the annexation of 2401 S. Center Street. There were none. Ok to place on the next Board Meeting agenda for approval.

8:00 PM Water Service & Pre-Annexation: 5721 State Route 162, Glen Carbon, IL

Mayor Gullede stated the owners of 5721 State Route 162, Glen Carbon IL have signed the water service and pre-annexation agreement with the Village of Maryville. The agreement is a standard water service and pre-annexation and does not violate any boundary agreements with surrounding municipalities. A public hearing will be held on December 3, 2014 at 6:15 PM. Mayor Gullede asked for questions or concerns. There were none. Ok to place it on the next Board Meeting agenda for approval.

8:01 PM Calendar Updates

Discussed upcoming Village events for November.

Trustee Bell asked for assistance from the Board to help at the Turkey Trot 5K on November 15, 2014. No Caucus meeting on November 26, 2014.

8:03 PM Public Input– There was none.

8:03 PM To Do List

Page One: None

Page Two: The Safe Routes project will be removed from the list. Juneau Associates recommends the final payment to Korte-Luitjohan for the West Old Town Water Main project. Juneau has reviewed the final clean-up completed by the contractor and found the clean-up and seeding to be satisfactory. The Board was Ok in paying the final payment.

8:05 PM Trustee Comments

Vallino - none

Schmidt - none

Bell- none

Kostyshock - none

Garcia – Asked for information on the East Main project. Gullede stated the project was proceeding and he would be bringing further information to the Board in the near future.

Short - none

8:06 PM Mayor Comments – There were none.

8:06 PM Adjournment

There being no further business to come before the meeting, Mayor Gullede called for a motion to adjourn.

Motion to Adjourn, Moved by Schmidt, Seconded by Short.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

8:07 PM Meeting adjourned

Respectfully Submitted,

Christy Lucas, Village Deputy Clerk