

**VILLAGE OF MARYVILLE
WEDNESDAY AUGUST 27, 2014**

CAUCUS MEETING

6:30 PM CALL TO ORDER

Mayor Gulledge called the Caucus Meeting to order, Wednesday, August 27, 2014.

6:30 PM PLEDGE OF ALLEGIANCE

Invited all in attendance to stand and join in the Pledge of Allegiance.

6:30 PM ROLL CALL

Asked for a roll call of those officers present.

Trustees Present: Vallino, Schmidt, Kostyshock, Garcia, Short.

Trustees Absent: Bell

Also in attendance were Deputy Clerk Lucas, Treasurer Henry, Attorney Motil, Public Works Director Presson, Fire Chief Flaugher, Assistant Fire Chief Doug Drobisch, 1 reporter, and 1 guest.

6:30 PM MINUTES

Called for approval of the minutes from the August 13, 2014 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk.

There were none.

Motion to Approve, Moved by Vallino, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (Summary: Yes = 5)

Yes: Vallino, Schmidt, Kostyshock, Garcia, Short

6:31 PM PRESENTATION OF 2013/2014 FISCAL YEAR AUDIT

Gulledge asked Kevin Tepen to discuss the 2013/2014 Fiscal Year Audit. Kevin Tepen: C.J. Schlosser & co., LLC. 233 E. Center Drive, Alton. Tepen discussed in detail the Audit Report. The report reflected the Village revenues were down slightly from last year's mostly due to fallen water and sewer revenues. Over all, the Village has done very well with good returns and balances. Tepen also complimented the Village on the number of grants that were received. Tepen answered questions from the Board. Gulledge thanked Tepen for speaking.

6:32 PM Trustee Bell arrived and was seated.

6:44 PM PURCHASE OF ROPE RESCUE EQUIPMENT

Assistant Fire Chief Doug Drobisch stated the Fire Department is going to host two classes for training firemen on advanced rescue techniques. The Fire Department would like to purchase rope rescue equipment to be used in the training and for use in possible situations where a rescue would require entering a confined area. The equipment would enable Maryville to help train employees and to offer rescue aid to surrounding communities such as Collinsville and Troy. Basic equipment is being ordered now, in the future, more equipment will need to be added or replaced. Short stated two bid quotes were received. Banner Fire Equipment, Inc. quoted a total cost with delivery of \$2730.16. Sentinel Emergency Solutions quoted a total cost not including shipping and handling of \$2793.31. Short recommends purchasing the rope rescue equipment from Banner Fire Equipment, Inc. Gulledge stated the cost was budgeted for in the current fiscal year. Drobisch and Short answered questions from the Board. Short would like to go ahead and order the equipment now in order to have it on hand for the training classes. Shipping would

take about three weeks. Gulledge asked if the Board was O.K. with the equipment purchase. All were in favor. OK to place on the next Board Meeting agenda for approval.

6:53 PM UPGRADE TO FIRE HOUSE SOFTWARE

Fire Chief Flaughter stated the new software is an upgrade for the previously purchased Fire House Standard Version Software which has reached its maximum use. Flaughter asked to table the agenda item until a future time. Bell asked if the new software would replace the old software because it had reached its maximum use. Short explained the upgrade would expand how the current software was used and how it stored data. The current Fire House Software did not have enough data storage for the EMS information. Flaughter would like to table the agenda item to allow for more research to be conducted on other options to correct the software issue. Gulledge tabled the agenda item.

7:01 PM SUPPLEMENTAL 2013 MUNICIPAL MAINTENANCE EXPENDITURE STATEMENT

Presson stated the Supplemental 2013 Municipal Maintenance Expenditure Statement is required and must be submitted to Illinois Department of Transportation. The Village exceeded the estimated 2013 oil & chip costs over 10%. Total additional costs are \$7,676.75. Gulledge asked for questions or concerns about submitting the supplemental 2013 Municipal Maintenance Expenditure Statement. There were none. OK to place on the next Board Meeting agenda for approval.

7:02 PM DROST PARK WEST SIDE RESTROOM PROPOSAL

Gulledge supplied the Board with some preliminary information on placing a restroom on the west side of Drost Lake with cost estimates for a pre-constructed restroom building, water & sewer lines to the restroom and electric to the restroom and to pavilions 6 & 7, and final landscape seeding. A map of the proposed location of the restroom was also included. Total project cost is estimated to be \$92,071.32. Gulledge is working on preliminary plans to apply for a MEPRD Grant which would reduce the total cost by an estimated 25%. Funds could also be taken from the Public Comfort Fund in the amount of \$20,000, and the Village can also apply for the Madison County PEP loan program stretching the finance payment fees out over 3 years, which would keep from having to draw on any General Funds. Further discussion followed about the location of the restroom and how to pay for the project. The Board decided to keep the proposed location of the restroom as identified on the map and to apply for the MEPRD grant and the PEP loan.

7:28 PM CALENDAR EVENTS

Discussed upcoming Village events for September. Village Hall and Public Works will be closed on September 1, 2014 for Labor Day.

7:30 PM PUBLIC INPUT – There was none.

7:30 PM TO DO LIST

Page one: Bell would like updated dates placed on the To Do List for estimated time frame as to when pavilion 6 & 7 will have water and electricity.

Page two: There were no comments.

7:31 PM TRUSTEE COMMENTS

Vallino – Planning Commission met and discussed several items. The Fall Rabies Clinic will be held sometime in October. Exact date has not yet been set.

Schmidt –none

Bell – none

Kostyshock – Stated he felt the water revenue could be down because of energy saver appliances

Garcia – none

Short –none

7:33 PM MAYOR COMMENT

Gulledge asked Attorney Motil to discuss Resolution 2014-14. Motil stated the Resolution would authorize him to take action for the demolition of structures located at 309 Drost Street, Maryville, Illinois. Motil explained the condition of the property to the Board. Stated the structures could be dangerous. Gulledge asked for questions or concerns regarding Resolution 2014-14. Garcia asked who would pay for the demolition. Motil stated the County would pay. Ok to place on the next Board Meeting agenda for approval.

In regards to the Drost Park restroom, Gulledge will ask when applying for the grant if the Village will be allowed to move the restroom from the original proposed site if the grant is given. Bell would like the Park Committee to go out to look at the proposed location. Presson explained where the water and sewer would be coming from.

7:42 PM CLOSED SESSION

Called for a motion to enter into Closed Session: 5 ILCS 120/2(c)(1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion to go into Closed Session, Moved by Vallino, Seconded by Schmidt

Vote: Motion carried by unanimous roll call vote (Summary: Yes = 6)

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

8:23 PM MOTION TO COME OUT OF CLOSED SESSION

Motion to come out of Closed Session, Moved by Vallino, Seconded by Bell

Vote: Motion carried by unanimous roll call vote (Summary: Yes = 6)

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

8:23 PM ADJOURN

There being no further business to come before the meeting, Mayor Gulledge called for a motion to adjourn.

Motion to adjourn, Moved by Vallino, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (Summary: Yes = 6)

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

8:24 PM Meeting Adjourned.

Respectfully submitted,

Christy Lucas

Deputy Clerk