

# VILLAGE OF MARYVILLE

WEDNESDAY AUGUST 13, 2014

## CAUCUS MEETING

### **6:30 PM Call to Order**

Mayor Gulledge called the Caucus Meeting to order, Wednesday, August 13, 2014.

### **6:30 PM Pledge of Allegiance**

Invited all in attendance to stand and join in the Pledge of Allegiance.

### **6:30 PM Roll Call**

Asked for a roll call of those officers present.

Trustees Present: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Public Works Director Presson, Police Chief Carpenter, and 1 reporter.

### **6:30 PM Minutes – July 23, 2014**

Called for approval of the minutes from the July 23, 2014 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk.

There were none.

Motion to Approve, Moved by Vallino, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6)

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

### **6:31 PM Request to Purchase Police Field Training Officer Software**

Chief Carpenter requested purchasing replacement software for the Police Field Training Officer Software (FTO), and also would like to have the new software tailor designed for the Maryville Police Department. Carpenter stated the old software was non-compatible with the recently upgraded Windows 7 software. Carpenter recommends purchasing the software from S & S Software Company for the total cost of \$678.00. Gulledge asked for further questions or comments regarding the recommendation. Schmidt asked who would be installing the software. Carpenter stated the software would be installed by the Police Department. Schmidt would like to go ahead and order the new software. All Trustees agreed. Bell asked if the purchase was for an update to the old software. Carpenter stated the software would be a new version which is exactly like the old software. Gulledge asked for further questions. There were none. OK to place on the next Board meeting agenda for approval.

### **6:34 PM Request to Purchase Replacement Police Vehicle Light Bars**

Chief Carpenter stated six patrol vehicles are in need of a replacement light bar. The current light bars are out dated and very costly to repair. New modern light bars have Led lights which are brighter and require less amperage from the patrol vehicles. Carpenter is requesting the purchase and installation of six (6) STL K-Force 47" Linear Light Bars from Speed Tech Lights for the total cost of \$4,499.94 plus shipping and handling. Gulledge agreed the department needed to purchase the new lights. Short stated the repair parts are hard to find and very expensive. Gulledge asked for questions or concerns regarding the purchase. There were none. OK to place on the next Board Meeting agenda for approval.

Gulledge stated he has spoken with Wayne White who is head of the Fire/Police Board about the Sergeant's List which is going to expire soon. The list of names is updated every 3 years. Mr. White has spoken with Clay Baitman about administering the written and verbal tests. Mr. White stated the cost would be \$1000.00. The written test will be held on October 23, 2014, oral interviews will be held on October 25, 2014, and all the scores should be returned to Chief Carpenter by October 27, 2014.

Gulledge asked the Board is all were in agreement of hiring Mr. Baitman. All agreed.

### **6:45 PM Pay App #7 & Final from Korte & Luitjohan for the West Old Town Water Line Project**

Public Works Director Presson presented the 7<sup>th</sup> & final Pay App from Korte & Luitjohan for the West Old Town Water Line Project. All contracted work has been completed excluding the grass seeding. The total Pay App amount is \$63,676.00. The Village will retain \$3000.00 for grass seeding in the fall. Presson recommends paying \$60,676.00 now and the remaining \$3000.00 once the grass seeding is finished. Gulledge asked for questions or concerns. There were none. Ok to place on the next Board Meeting agenda for approval.

### **6:46 PM Smoke Testing in West Old Town Area**

Presson proposed using Juneau Associates for smoke testing of the sewer lines in the Old Town area west of Illinois Route 159. The Village has concerns over inflow/infiltration in this area caused by cracked pipes and or down spouts being drained into the sewer lines. Total estimated fee to be paid for professional engineering services would be \$16,000.00. Gulledge asked for questions or concerns about the recommendation. Schmidt asked how many phases the job will take. Presson felt the work should be all completed in one phase. Gulledge stated Old Town has never had smoke tests administered in this area before. Further discussion followed on past smoke tests that were conducted in the Village. Gulledge asked for further questions or concerns. There were none. Ok to place on the next Board Meeting agenda for approval.

### **6:53 PM Request to Attend the Illinois Potable Water Supply Operators Assn. Conference**

Presson requested approval for himself, Water/Sewer Superintendent Matthew Hoffmann, and Water Plant Operator Joe Simpson to attend the 83<sup>rd</sup> Annual Illinois Potable Water Supply Operators Association Conference in Springfield, Illinois. Dates of the conference are September 10, 2014 thru September 12, 2014. Total cost for the hotel and conference for (3) people to attend is \$1,608.72. Cost does not cover food or transportation. Gulledge asked for questions or concerns. Gulledge would like to include food and transportation costs. All trustees agreed. There were no further questions. OK to place on the next Board Meeting agenda for approval.

Additionally, Gulledge stated the 1999 service truck is no longer needed by the Public Work's Department. The vehicle has not been used for several years and not worth the cost to repair to working condition. Gulledge suggested putting the truck up for bid and sale. All agreed. Schmidt asked for an update on the cemetery. Gulledge stated the company will return this week to remove the stump of the tree that was cut down. Bell thanked Presson for planting the maple tree in the park.

### **6:57 PM Calendar Updates**

Discussed upcoming Village events for August and September

**7:00 PM Public Input** – There was none.

### **7:00 PM To Do List**

Page one: There were no comments

Page two: There were no comments

### **7:01 PM Trustee Comments**

Vallino – Would like to add portable toilets for the pavilions without restrooms.

Schmidt – Asked how the road work on Maryville Meadows was proceeding. Gulledge stated he has not heard of any complaints from residents in the area. Schmidt noted the construction work around the school appears to be almost complete. Gulledge stated the solar lights need to be installed. The schools officials are happy with the way the roads and sidewalks have turned out. Discussion followed

on the lights in the school area.

Bell –A few street signs on W. Main have had tree limbs or bushes grown up around them. Would like the limbs and bushes trimmed. Bell asked about the pole at the roundabout. Gulledge stated the Village has the pole but the insurance is holding up the Village from installing it.

Kostyshock - No comments

Garcia – A resident has suggested the Village place a historical plaque in Fred Winter’s Park giving a short history on why the park was created. All Trustees agreed.

Short - No comments

### **7:12 PM Mayor Comments**

Gulledge presented the Partners for Conservation Priority Lake and Watershed Implementation Program Project Proposal (PLWIP program) for funds to help with bank erosion around Drost Park Lake. Total cost to finish stabilizing the banks around the lake will cost the Village \$85,900. Using Village employees, equipment, and materials, along with grant funds received through the PLWIP program, the Village will be able to complete most of the remaining bank work and repair areas of erosion around trees and the lake. The Village would like to request an estimated \$40,000 in grant funds from the PLWIP program. The grant is not guaranteed but worth applying for. Gulledge asked for questions and or comments regarding the PLWIP proposal. Short asked if tree removal was included in the repair plan. Gulledge stated tree removal is not included.

The Chamber’s Business After Hours Meeting will be held At Bobby’s Buffalo Park in Maryville on August 14, 2014 from 5:00 PM to 6:30 PM. Gulledge asked any Trustees to attend it they could make it.

Gulledge noted the Village has a new church. The Life Point Church is located on the corner of East Main Street and Lange. The Church will have a grand opening on August 17, 2014 at 10:30 AM. The pastor welcomes any Board member who would like to say a few words during the service to please attend.

### **7:23 PM Adjournment**

There being no further business to come before the meeting, Gulledge called for a motion to adjourn.

Motion to adjourn, Moved by Bell, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6)

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short

### **7:23 PM Meeting Adjourned**

Respectfully Submitted,

Christy Lucas  
Deputy Clerk