

**VILLAGE OF MARYVILLE**  
**WEDNESDAY, JULY 23, 2014**

**CAUCUS MEETING**

**6:30 PM Call to Order**

Called the Caucus Meeting to order, Wednesday, July 23, 2014.

**6:30 PM Pledge of Allegiance**

Invited all in attendance to stand and join in the Pledge of Allegiance.

**6:30 PM Roll Call.**

Asked for a roll call of those officers present.

**Trustees Present:** Vallino, Schmidt, Kostyshock, Garcia, Short.

Trustees Absent: Bell

Also in attendance were Deputy Clerk Lucas, Attorney Motil, Public Works Director Presson, and 1 reporter

**6:30 PM Minutes – July 9, 2014**

Mayor Gulledge called for approval of the minutes from the July 9, 2014 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Vallino, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5)

Yes: Vallino, Schmidt, Kostyshock, Garcia, Short.

**6:31 PM Road Repairs to Gary Avenue**

Public Works Director Presson presented the bid offers for the Gary Ave repairs. Stated a 241 foot section from the entrance of Gary Ave traveling South towards Bonnie Ct. needs to be repaired. Three bids were received. The lowest bid was submitted by Keely for \$23,047.64. Presson recommends Keely for the road repairs. Gulledge asked for questions or comments regarding the recommendation. Schmidt asked how long the road repairs would take and why the repairs are necessary. Presson stated the road needed to be stripped of multiple layers which may be causing the road to crack. The repairs should take four to six weeks and be completed before the start of the school year. Mayor Gulledge stated the road crack needs to be repaired before it spreads to other areas. Gulledge asked for further questions or comments regarding the recommendation. There were none. OK to place on the next Board Meeting agenda for approval. Schmidt would like to go ahead and schedule the work. The Board agreed.

**6:36 PM Remove Tree in Fairland Cemetery**

Presson Stated he had received two bids for removal of a large oak tree that has grown around a headstone. The lowest bid was from Ahlers, Inc. for \$1050.00 to remove and cut the wood up. Presson stated there was a misunderstanding with Ahlers, Inc. and they removed the tree before approval from the Board. Kostyshock asked if the headstone was saved. Gulledge stated the stone looks OK but until the stone is removed, the condition will not be known. Gulledge stated for the record, Ahlers, Inc. was the lowest bid for the project. Gulledge asked for further questions or comments regarding the tree removal. There were none. Ok to place on the next Board Meeting agenda for approval.

#### **6:40 PM 2014 Supplemental MFT Maintenance Program**

Presson presented the Supplemental 2014 MFT Maintenance request. Stated the supplemental resolution for maintenance of streets and highways by municipality is required by the Illinois Highway Code. Juneau Associates has prepared the required materials to submit. Every year the resolution amount changes and a new resolution must be passed. The Village is requesting \$23,500.00 for reimbursement of funds from the 2014 MFT Maintenance Program. Presson recommends approving the required supplemental resolution for the 2014 MFT Maintenance Program. Gulledge asked for questions or concerns regarding Presson's recommendation. There were none. OK to place on the next Board Meeting agenda for approval.

#### **6:42 PM Water Service & Pre-Annexation Agt.: Bennett, 11 Hillside Ct., Collinsville**

Gulledge stated the Water Service & Pre-Annexation Agt. for the Bennett property located at 11 Hillside Ct., Collinsville was a standard agreement. A public hearing will be held on August 6, 2014. Asked for questions or comments regarding the Bennett Pre-Annexation Agt. There were none. Ok to place on the next Board Meeting agenda for approval.

#### **6:43 PM Annexation: Keller property near YMCA**

Attorney Motil stated the properties known as the "Keller property" located between Town Center Drive and the Schoolhouse Bike Trail are not within the corporate limits of the Village but are contiguous to the Village boundaries. The property is approximately 19 1/2 acres. The owners have voluntarily requested to annex into the Village of Maryville. Gulledge asked for questions or concerns regarding the annexation of the "Keller property" into the Village. OK to place on the Board Meeting agenda for approval.

#### **6:45 PM Replacement Copier for Village Hall**

Gulledge stated the copier located in the lower copy room of the Village Hall is in poor condition and needs to be replaced. The Village has received 5 bids for a replacement machine with the lowest responsible bid received by Ricoh. A new Ricoh MP2553 will cost \$2931.00 with an additional yearly maintenance fee of \$315.00. Mayor Gulledge recommends purchasing the Ricoh MP255. Asked for questions or concerns regarding the purchase of a replacement copier. Garcia asked if a leased machine was considered. Gulledge stated leasing a copier would cost the Village more money than purchasing a machine. Gulledge asked for questions or comments regarding the recommendation. There were none. OK to place on the next Board Meeting agenda for approval.

#### **6:51 PM Creation of Potential Property Development Information Packets**

Mayor Gulledge explained the creation of potential property development information packet to the Board. The Village receives frequent requests for information on properties within the Village. Gathering information for each request is very time consuming. Gulledge suggests having a PDF created with information of those properties that will be included in the proposed Enterprise Zone. The cost would be approximately \$1000.00 but would save the Village time and money. Gulledge asked the Board to allow the funds to pay for the packets. The Board agreed. Ok to put on the next Board Meeting agenda for approval.

**6:57 PM Approve Contract with Moran Economic Development for Enterprise Zone**

Mayor Gulledge discussed the proposed Enterprise Zone map. All paper work for the application of the Village Enterprise Zone must be completed and submitted by the end of August 2014. Stated a contract must be signed between Moran Economic Development and the Village in order to have the application submitted on time. Gulledge explained the agreement with the scope of services Moran Economic Development will supply and the amount of compensation the Village will pay in exchange for such services. Asked for questions, comments, or concerns regarding the contract agreement with Moran Economic Development. Discussion regarding the agreement followed. Ok to place on the next Board Meeting agenda for approval.

**7:00 PM Calendar Updates** – Discussed upcoming Village events. July 30, 2014 Caucus Meeting cancelation - pending. Mayor Gulledge will notify the Board and newspapers by July 28, 2014. Fred Winter's Park dedication will be on August 02, 2014 at 10:00 AM.

**7:06 PM Public Input** – There was none.

**7:06 PM To Do List**

Page one: There were no comments

Page two: There were no comments

**7:07 PM Trustee Comments**

Vallino - none

Schmidt - none

Kostyshock - none

Garcia - none

Short - none

**7:07 PM Mayor Comments**

Gulledge stated Jan Cange has resigned from the Park Committee. The committee would like to fill the opening with Mr. Eric Frisbee. Gulledge feels Mr. Frisbee will make a valuable member to the Park Committee. Stated, he had received an email from Chief Carpenter asking for permission to repair the AC unit in car #166, which has stopped working. The cost to repair the unit is \$650.00. Stated he has given approval to have the AC unit repaired.

**7:09 PM Adjourn**

There being no further business to come before the meeting, Mayor Gulledge called for a motion to adjourn.

Motion to Adjourn, Moved by Vallino, Seconded by Schmidt.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Vallino, Schmidt, Kostyshock, Garcia, Short.

**7:09 PM Meeting Adjourned**

Respectfully Submitted,

Christy Lucas

Deputy Clerk