

**VILLAGE OF MARYVILLE
WEDNESDAY, JULY 9, 2014**

CAUCUS MEETING MINUTES

6:30 PM Call to Order

Called the Caucus Meeting to order, Wednesday, July 9, 2014.

6:30 PM Pledge of Allegiance

Invited all in attendance to stand and join in the Pledge of Allegiance.

6:30 PM Roll Call.

Trustees Present: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

Also in attendance were Deputy Clerk Lucas, Treasurer/ Clerk Henry, Attorney Motil, Police Chief Carpenter, and one reporter.

6:30 PM Minutes – June 25, 2014

Mayor Gulledge stated a correction has been made to the minutes to be approved and that all Trustees had been given a copy of the corrected minutes. Called for approval of the corrected minutes from the June 25, 2014 Caucus Meeting. Asked if there were any questions, additions or subtractions to the minutes as prepared by the Deputy Clerk. There were none.

Motion to Approve, Moved by Schmidt, Seconded by Vallino.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

6:31 PM Pay App #6 from Korte & Luitjohan for the West Old Town Water Line Project

Mayor Gulledge presented Pay App # 6. Stated Pay App #6 was for work conducted by Korte & Luitjohan for the West Old Town Water Line Project. Work is being completed and is on schedule. The amount of Pay App #6 is \$47,700.00. Gulledge recommends paying the Pay App. Asked for questions or concerns regarding the Pay App. There were none. Ok to place on the next Board Meeting agenda for approval.

6:32 PM Pay App #7 & Final from Tindall Construction, Inc. for the Public Works/Fire Storage Building

Mayor Gulledge presented Pay App # 7 & final from Tindall Construction, Inc., for the Public Works/Fire Storage Building. Work on the storage building has been completed and issues have been corrected. The amount of Pay App # 7 is \$20,153.20 and is the final payment due. Gulledge recommends paying the Pay App. Asked for questions or concerns regarding the Pay App. There were none. Ok to place on the next Board Meeting agenda for approval.

6:33 PM Hiring of a Replacement Police Officer

Police Chief Carpenter stated his department has been working understaffed since December, 2013. The shortage in manpower has caused reduction in street coverage, supervision, and training opportunities, with an increase in department overtime. Carpenter recommends hiring one Probationary Police Officer at the starting rate of \$23.81 per hour plus benefits. All costs have been budgeted for in the 2014/2015 fiscal year. Short stated the hiring of a probationary Police Officer is not a new hire but a replacement officer. Mayor Gulledge asked for questions or concerns regarding the hiring of a probationary Police Officer. There were none. Ok to place on the next Board Meeting agenda for approval.

6:36 PM 2013/2014 Fiscal Year Review

Treasurer Henry stated the Trustees had been given a summary review of the 2013/2014 Fiscal Year. Henry briefly reviewed the Village revenues and expenditures for the fiscal year ending April 30, 2014. Discussion followed regarding projects & purchases completed in 2013/2014. Vallino asked if budget short falls were accounted for when doing a new year's budget. Henry explained the previous fiscal year's information is reviewed when drafting new budgets.

6:54 PM 2014/2015 Appropriations

Treasurer Henry stated all Trustees had been given a list of the appropriation amounts for the 2014/2015 fiscal year to review. Henry explained appropriations need to be filed at the County per state statutes. This is a mandate and must be filed with Madison County Clerk by the end of July. Mayor Gulledge stated the appropriations sets a limit as to how much can be spent. Discussion followed regarding making adjustments and amendments to different appropriated t lines. Henry stated appropriations can be increased with the budget still staying the same. Mayor Gulledge asked for further questions or concerns regarding the 2014/2015 appropriations. There were none. Ok to place on the next Board Meeting agenda for approval.

7:04 PM Estimated Anticipated Revenues

Treasurer Henry presented the Estimated Anticipated Revenues Report. Stated will be on next Board meeting agenda for approval. Report is required to be filed with the County.

7:06 PM 2014/2015 Fiscal Year Budget

Treasurer Henry discussed the 2014/2015 fiscal year budget details and how they came to the totals. Henry explained to the Trustees the Finance Committee has decided to create a "Wish List". Items placed on the Wish List had been determined to not be critical & of a high priority and could wait until the end of the fiscal year or even moved to the next fiscal year. Departments who decide that an item listed on the Wish List is necessary may present it to the Board for approval. After further discussion Trustees were ok to place on the next Board Meeting agenda for approval.

7:42 PM Calendar Updates- Discussed upcoming events for the month of July and August. Dedication of Fred Winter's Park will be on August 2, 2014 at 10:00 AM.

7:45 PM Public Input – There was none.

7:45 PM To Do List

Page one: no comments

Page two: no comments

7:45 PM Trustee Comments

Vallino – Noted the work that had been started at the cemetery. Work is looking good.

Schmidt – Noted the work for the Safe Route project. The current work is looking good. Mayor Gulledge stated the work will be completed before the beginning of this school year.

Bell - none

Kostyshock – The Public Work's Department has finished with the set up for the homecoming. Kostyshock offered several reasons why the Water Department's revenue has fallen.

Garcia – none

Short – none

7:51 PM Mayor Comments

Fred Winters Park has a few more items to complete before the dedication on August 2, 2014. The Village Homecoming is this weekend, July 11 & 12. Asked for anyone that could volunteer for the event to do so. The help would be appreciated.

7:51 PM Adjournment

There being no further business to come before the meeting, Mayor Gullledge called for a motion to adjourn.

Motion to Adjourned, Moved by Schmidt, Seconded by Vallino

Vote: Motion carried by unanimous roll call vote (summary: Yes = 6)

Yes: Vallino, Schmidt, Bell, Kostyshock, Garcia, Short.

7:51 PM Meeting Adjourned

Respectfully Submitted,

Christy Lucas
Village Deputy Clerk