

Maryville Planning Commission  
October 23, 2006

Regular Meeting

The regular meeting of the Maryville Planning Commission was called to order at 7:01 p.m. on October 23, 2006 in the Village Hall by Chairperson R. Covarrubias.

**Roll call**

Members Present: L. Benesh, R. Covarrubias, D. Drobisch, M. Floyd, S. Frey, C. Short, C. Vincent  
Members Absent: None  
Additional Attendees: J. Dutton, K. Flaughner, L. Gulledge

**Approval of Minutes**

Chairperson Covarrubias called for a review of the minutes from the September 25, 2006 meeting. L. Benesh made a motion to approve the minutes as presented. The motion was seconded by C. Vincent. Motion carried all ayes.

**New Business**

**Final Development Plan – Maryville Storage Units**

The developer, Mr. S. Jerome, and his Engineer, Mr. R. Koch, were present to answer any question from the Planning Commission.

J. Dutton, Juneau Associates, Inc., P.C. stated that R. Keepes, Juneau Associates, Inc., P.C. had reviewed the revised plan and that all corrections/comments per the Juneau Associates memo dated August 25, 2006 had been corrected on the revised plan. Additionally, the “wash pad” has been removed from the revised plan. R. Covarrubias clarified with J. Dutton, Juneau Associates, Inc., P.C. that there were no other comments/corrections necessary to the final development plan as presented. Mr. Dutton replied that there were none.

R. Covarrubias mad a motion to recommend approval of the revised final development plan as presented. Motion was seconded by S. Frey. Roll Call: Benesh-aye; Covarrubias-aye; Drobisch-aye; Floyd-aye; Frey-aye; Short-aye; Vincent-aye. Motion carried – all ayes.

**Development Plan – Anderson Hospital Cancer Center**

Mr. A. Walker, Korte Company and Mr. E. Hoelscher, Engineer was present to answer any question from the Planning Commission.

A review memo dated October 18, 2006 Job No. E-060715 was received from Juneau Associates, Inc., P.C.

Chairperson, R. Covarrubias stated that in the absence of a revised development plan, there was nothing that the Planning Commission could review or take action upon.

R. Covarrubias made a motion to table any action on this agenda item due to the lack of revised plans being available to review. Motion was seconded by L. Benesh. Roll Call: Benesh-aye; Covarrubias-aye; Drobisch-aye; Floyd-aye; Frey-aye; Short-aye; Vincent-aye. Motion carried – all ayes.

Chairperson Covarrubias stated that there are times when the Planning Commission is able to conduct a special meeting, and that a request for such should be arranged through K. Flaughner.

### **Final Plan – Francis Subdivision**

D. and N. Francis, Developer and R. Koch, Engineer was present to answer any question from the Planning Commission.

A review memo dated October 19, 2006 Job No. E-060714 was received from Juneau Associates, Inc., P.C. Mr. Dutton stated that the developer had corrected all the comments made on the memo dated October 19<sup>th</sup> with the exception of the 911 addresses and book and page number on the existing easements being included on the plan.

C. Vincent made a motion to recommend approval of the final plans to the Village Board, noting that the 911 addresses and the book and page number on the existing easements need to be included on the plan. Motion was seconded by M. Floyd. Roll Call: Benesh-aye; Covarrubias-aye; Drobisch-aye; Floyd-aye; Frey-aye; Short-aye; Vincent-aye. Motion carried – all ayes.

### **Other Business**

Chairperson Covarrubias requested that Mr. Dutton and Mr. Flaughner coordinate their communication on the submission of the review memo's from Juneau and Associates, Inc., P.C.

Mayor Gulledge noted that a public hearing will be scheduled regarding a change to the subdivision ordinance. The ordinance wording would be changed to make the developer responsible for any engineering fees incurred above the cost of the filing fees received by the Village.

Mayor Gulledge emphasized that development plans are to be submitted to the Village (K. Flaughner) by the developer. The plans should be submitted in a timely manner, such that a review can be completed and the plans included on the next regularly scheduled Planning Commission agenda. K. Flaughner is responsible for distributing the plans to the Village's Engineer for review.

There being no further business to discuss, D. Drobisch made a motion to adjourn the meeting at 7:48 p.m. The motion was seconded by C. Vincent. Motion Carried – all ayes.