

**MARYVILLE PARK COMMITTEE
MINUTES**

JULY 19, 2004

The Meeting of the Maryville Park Committee was called to order at 6:05 P.M. on July 19, 2004, by Chairperson Wiemann.

Members present were David Cluphf, Al Ebert, Diana Hedrick, Cindy Jones, Sharon Petty, Roger Shoup and Judy Wiemann. Absent members were Carol Frerker, Chris Stanley and Bill Thomas. Also in attendance were Mayor Larry Gullede and Village Board liaison Todd Bell. Frerker was seated at 6:10 P.M. and Bill Kleffman, who works with a grant writer, and his wife arrived at 6:30 P.M.

Chairperson Wiemann called for corrections and additions to the minutes of the June 19, 2004, meeting. Bell commented for the purpose of clarification that his reason to ask the Village Board permission to purchase fish was only if the Park Committee would decide to stock the lake for the fishing derby. Being no corrections or additions, Chairperson Wiemann declared the minutes stand approved.

No report was given for the Drost Park Khoury League. Hedrick said if she cannot get an E-mail address for the president, she will send a letter about Committee meetings.

Hedrick informed the Committee that Thelma Long regrets she was unable to complete the Available Funds Report for this month.

Mr. Bill Kleffman, who works with grant writer Walt Blotevogel, addressed the group with more information regarding acquisition of land for parks. A synopsis of his information includes the following:

1. The first step is to develop a vision that has a) goals and objectives, b) sources of funding and c) a comprehensive plan. Glen Carbon develops a vision, then watches for opportunities for grants through IDNR, OSLET and others, then uses a buyer such as Don Metzger with the Edwardsville Community Foundation to purchase the property until the village could receive the grant to purchase the property. Kleffman operates on a one year, three year or ten year plan which he takes to the mayor for his approval and backing. Kleffman always attends conferences and watches the web sites where he may hear about possible grants.
2. Walt Blotevogel does not charge for locating park land and the grant writing if he is promised to be hired as project manager to complete the project construction at a cost of 15% of the cost of the project. Juneau and Associates does bike trails and Blotevogel does parks.
3. All parks should be adjacent to a bike trail for the political aspects of grant awarding.

4. The long range plan should divide the village into four or five parts or quadrants with a park in each quadrant which would put green space fees in developers' areas and not in each subdivision.
5. Criteria for park land should include a) be located along a bike trail, b) have road access in place and c) contain 20 -30 acres. The "rule of thumb" is 10 acres of park land for each 1000 population.
6. The property owners of proposed land should be told upfront what you want to do with the land such as a park with ball fields, soccer fields, parking lots, etc.
7. Buy the land at the appraised price. The Village obtains an appraisal and if the land owner doesn't like it, he/she can get an appraisal at his/her expense. If you cannot come to terms, then a third appraisal would be obtained and the two parties settle for an average of the three appraisals. Glen Carbon uses Jim Collier for appraisals which usually cost \$1000-\$2000.
8. The Village must build on the park what the grant is for; but if you want a change, you must write a letter requesting the change to the grant authority.
9. It is advisable to not spend more than 40% of the grant for infra-structure (parking lots, restrooms, drinking fountains, roadways).
10. The process he and Blotevogel use is to take possible property, design a park and then approach the property owner after the Board of Trustees approves the park plan.

He further stated in regards to the Village vs the park district, a decision should be made to either join it by annexing the entire village into the district or de-annex from the district all together. Jim Sinclair would be a good attorney for this as he has been helpful with fire protection districts.

Wiemann informed the Committee that the Master Gardeners are looking for someone to put the shed together as the O'Fallon High School proposal did not work.

Wiemann reported that although the audience was sparse, the Coral Courts Band presented another excellent concert. Petty showed a form to use for information to be put on the marquees. Hedrick said she E-mails the information to Kevin Flaughter with copies to Bell and Gulledge. Bell said the E-mail process works best, but Hedrick can send the form electronically. Wiemann reminded the members that the James and Truesdell with Tools of the Trade Band is the next concert. Wiemann said they are charging \$500.00 rather than the \$600.00 originally thought.

Petty announced the disc gold course is on hold.

Gulledge told the Committee the Village is still waiting for the state permit to begin the lake dredging.

Bell reported that Village Engineer Juneau needs to stake the Cedar Valley Drive passageway again because the earlier stakes have been removed.

Bell said the Village needs to purchase a new computer and monitor for the surveillance system

for the Drost Park Comfort Station area.

Hedrick commented that there has been no word from C.A.R.D. about locating possible park land. Discussion on the park land acquisition grant writer continued. A general consensus seemed to be favorable. Petty moved and Shoup seconded a motion to recommend to the Village Board to enter into an agreement with Walt Blotevogel of Blotevogel Associates, Inc. of Glen Carbon to locate and pursue the acquisition of park land and park development preferably on the west side of the village through the use of grants. The motion passed unanimously.

Bell informed the Committee that the recommendation to replace pavilion lights and install guards will be done.

Gulledge asked Bell to schedule a meeting with Terry Hodapp, Sharon Petty, Bell and himself to discuss the Firemen's Park pavilion.

Hedrick distributed copies of a concert checklist draft for members reactions. Changes and additions were voiced, and Petty showed a list of "Things to Do" that she created. Hedrick will revise and present a checklist for concerts and events at the next meeting.

Shoup will give Gulledge information for the placement of trees from the State.

Bell informed the Committee that the Illinois Power Bright Ideas grant was denied.

The Village workers are trying to complete reworking the Walking/Jogging Path. Gulledge and Bell will talk to Ed Kostyshock about having the path dragged whenever the grass is cut which would keep the weeds out and the path more level.

The sign in Firemen's Park has been installed. Comments from members were that it looks good and stands out for passers-by to see.

Wiemann commented that the polo shirts selected are not available. The Committee agreed that she should choose another style, and have Marvin Brussatti order them.

Gulledge said the new Drost Park playground should be installed Thursday and Friday if there is no rain and the installer does not cancel.

Bell announced that the bike trail ordinance passed.

Gulledge informed the Committee that the Village has reached an agreement with T.J. Trucking for land purchase, and just finishing the paperwork.

Wiemann advised the Committee that Rick Dill has resigned due to illness in the family that requires more of his time. Gulledge asked for any suggestions for a replacement, preferably

another man to keep the committee equal with men and women. Hedrick pointed out that we do not have any representation from the Stonebridge area. Petty commented that the Committee will always have five women and six men or vice versa. Gullledge said he has a lady (the daughter of former member Earl Vallino) who is interested and lives in Stonebridge. He will talk to Robin again.

Being no other business, the meeting adjourned at 9:05 P.M.

Respectfully submitted,

Diana Hedrick, Secretary

APPROVED: _____